

Shelburne Technology and Cable Advisory Committee

Minutes of Meeting of 9/4/19

Present: Michael Duffy, Larry Flaccus, Hugh Knox, Hawley Waldman (6:45pm)

Guests: Rob Riggan, James Sullivan, Falls Cable and Buckland

Meeting called to order by Michael Duffy at 6:35pm.

1. Minutes

- Flaccus appointed secretary pro-tem
- Minutes from 8/7/19 reviewed. Moved to approve by Flaccus, Seconded: Knox

Action: approved unanimously

2. Comcast License Renewal

Comcast license expires 8/13/22. Formal review process for renewal begins 30-36 months prior to renewal with an ascertainment process outlined in Federal and State law to evaluate performance and determine community needs. Dept. Telecommunications has materials to assist communities in the renewal process, including a "Practical Guide to Cable Television License Renewal" at www.mass.gov/dtc.

- Following Duffy's request, the Shelburne Select board appointed STCAC as their representative as negotiators with Comcast for license renewal. Terry will notify the Dept. of Telecommunications of the decision and of the plan to collaborate with Buckland on the renewal.
- Duffy will meet with the Buckland Select Board 9/24/19 to ask for a joint committee with Shelburne. They will also need to appoint members of a Buckland Cable Advisory Committee
- Once Buckland formalizes their committee, we will request a joint meeting with them to begin the renewal process, including notifying Comcast of the start of negotiations.
- Dept. Telecommunications offers a presentation on the renewal process; Terry will request and schedule the presentation.
- We will notify Falls Cable and request a presentation from them on the financials of the group and their interest in capital equipment updates from Comcast.
- We will schedule a public meeting later in the process to gather input from users.

Next Steps: Terry to notify Dept. telecommunications of appointment and request the presentation about renewal process; Duffy to meet with Buckland Select board 9/24/19; Further steps pending Buckland action on formal committee.

3. Colrain Fiber Network

Design and installation by Westfield Gas and Electric underway.

4. Next Meeting and adjournment

- Next meeting 10/2/19.
- Motion to adjourn by Flaccus, seconded by Knox.

Action: Approved unanimously. Meeting adjourned at 6:30pm

Respectfully submitted,

Larry Flaccus, Secretary Pro-tem