Selectboard Meeting Minutes April 16, 2024 4:00pm Memorial Hall

**Call to Order**: Vice-Chair, Andrew Baker called the meeting to order at 4:00pm. Others in attendance included Selectboard member, Rick LaPierre, Highway Superintendent, Mark Shippee, and Town Administrator, Terry Narkewicz

**Highway Equipment Operator/Laborer Position** – the purpose of the meeting was to interview the sole applicant for the Highway Equipment Operator/Laborer position.

Todd Senecal, Ashfield, MA holds all of the required licenses and certifications. He worked for the Town of Ashfield as an Equipment Operator/Laborer/Truck Driver for ten years. He left the position in October, 2023 citing personal reasons. He possess all of the necessary skills required for the position including equipment operation, snowplowing, road maintenance and machinery repair. Although he is not familiar with the roads in Shelburne, he is confident that he will learn them. After responding to a series of interview questions, the Selectboard requested that Mr. Senecal provide three references. Terry will conduct a reference check and report back to the Selectboard with her findings. Given Mr. Senecal’s previous experience, he will be offered a starting rate of $25.76 providing that his references are favorable. Given that Mr. Senecal’s last DOT physical was completed on 4/15/2024, a pre-employment physical will not be needed providing that he obtains a copy of the results for the Town.

**Adjournment**: Rick presented a motion to adjourn the meeting at 4:30 pm. Andrew seconded the motion. The motion passed unanimously.

Respectfully submitted,

Terry Narkewicz

Town Administrator