

Call to Order: Chairman Manners called the meeting to order at 7:00 p.m. Other members present: Joe Judd and John Payne.

Media Present: None

Acceptance of the Meeting Minutes: Joe presented a motion to accept the minutes of April 8, 2013 as presented. John seconded the motion. Motion passed unanimously.

Noteworthy News:

- Members of the Board expressed words of condolence to Beverly Neeley and her family following the recent death of William Neeley. Bill served as a member of the Board of Health, the Zoning Board of Appeals, and was a familiar face at all of the town's elections; assisting Beverly in every way possible. His passing is a great loss to the Town.
- Members of the Board also expressed sadness and words of encouragement for the many individuals and families affected by the acts of terrorism in Boston over the past weekend.

Department Liaison Reports:

Police Department – John reported that Police Department operations are presently in good order with nothing new to report.

Highway Department – Joe reported that the Highway crew is presently working on patching areas of Cooper Lane and cleaning culverts. Taylor Road will receive some much needed repair this year. John suggested that the Superintendent also consider repairing a portion of Bardwell's Ferry Road starting at the Wholey residence and moving south. Both Joe and Mark met at the DeAngelis residence last week to discuss a chronic flooding problem caused by the Dragon Brook. After viewing the area, the two surmised that Tropical Storm Irene significantly changed the course of the brook; which now floods a field just north of the DeAngelis residence. Joe will speak with members of the Conservation Commission to see what options are available.

Town Office – Bob reported that the Departmental operations are running status quo.

OLD BUSINESS:

Proposed Street Vendor Permits – Joe recommended that the Board postpone discussion until after annual town meeting. He would like to invite Mary Vilbon to a Select Board meeting in mid-May to review and discuss the draft document. Joe would like to have a procedure in place by Memorial Day.

Proposed Revisions to the Overtime Policy – Following a review of the draft policy language, Joe presented a motion to adopt the revisions as presented effective July 1, 2013. John seconded the motion. Motion passed unanimously. Revisions to the policy are as follows (revisions noted in italics):

Revise section “N” of the town’s personnel policies entitled: “**Overtime**” to reflect the following:

For purposes of computing overtime pay, vacation sick, personnel, or bereavement days taken during the work week shall not be considered as time worked. *Paid holidays approved by the Board of Selectmen shall be considered as time worked.*

Include eleven (11) paid holidays as time worked

New Years	Labor Day
Martin Luther King	Columbus Day
President’s Day	Veteran’s Day
Patriot’s Day	Thanksgiving Day
Memorial Day	Christmas Day
Independence Day	

Revised section “O” of the town’s personnel policies entitled: “**Minimum Hours Called In**” to reflect the following:

Emergency Call In: Regardless of hours worked, Highway Department crewmembers shall be paid a minimum of two hours; at the overtime rate; when responding to an “emergency call in” as defined in Section 5 of the town’s personnel policies.

Section 5. Definitions (add)

Emergency Call In: *The Highway Superintendent and/or the Department Liaison are responsible for enacting an “Emergency Call In” for all non-snow related emergencies that occur after assigned work hours. Situational emergencies include but are not limited to down trees or limbs, plugged culverts or flooding, road washouts, or any other occurrence on a town roadway or sidewalk that may pose as a safety hazard to motorists and/or pedestrians.*

Draft Film Permit Guidelines and Location Filming Permit - Before voting to adopt proposed Film Permit Guidelines and Location Filming Permit, the Board agreed to forward the documents to Town Counsel for review. Joe will request that Attorney MacNicol provide feedback and/or recommended changes before May 6th so that the Board can vote to adopt the new guidelines at their next meeting.

Proposed Development of the Glacial Pothole Area RE: Determining Flood Plain and Detailed Botanical Survey – It is clear that approximately 35 residents who attended Friday night’s Forum are supportive of the proposed development of the glacial pothole area. However, before proceeding further, the Town must first delineate the flood plain area to eliminate the risk of devastation resulting from rising water and the completion of an in-depth Botanical Survey to ensure that there are no “threatened or endangered” plants or animal species in the proposed area of development. Joe explained that the cost of the flood plain survey is approximately \$800 and the Botanical Survey is approximately \$1,300. Joe indicated that he has spoke with a handful of individuals who have performed work in the area (Roberge Associates, Guntlow Associates, and

Weston & Sampson Engineering) and no one can find information relative to the flood plain. He will contact Matthew Cole of Trans Canada to see if they have any information on file. Before moving forward, the Board must identify a source of funding. Bob suggested reviewing the next expense report to see if there are any accounts within the town's operating budget that would be suitable for this type of work.

MTRSD FY'14 Budget – John reported that he has yet to receive acknowledgement or a response from MTRSD Superintendent, Michael Buoniconti with regard to his April 6th letter of inquiry relative to the FY'14 budget. Members of the Board want to be clear that they are supportive of the District's curriculum (including French and Peer Leadership). The focus of the Board's concerns lay with the overall Administrative and Operational Costs of the District; which are significantly higher than the Pioneer Regional School District. Rather than pass these costs off to the District taxpayers; Select Board, and Finance Committee members would like to see the District work harder to reduce costs or find savings in other places.

NEW BUSINESS: None

CORRESPONDENCE: None

PUBLIC COMMENT: None

ADJOURNMENT: Joe presented a motion to adjourn the meeting at 7:40 p.m. John seconded the motion. Motion carried unanimously.

Respectfully submitted,

Terry Mosher
Town Administrator