Town of SHELBURNE

Planning Board

MINUTES

Regular Meeting via Zoom ~ April 2, 2024

A duly posted meeting of the Shelburne Planning Board was held remotely via Zoom, on Tuesday, April 2, 2024, at 6:30 p.m.

Present: John Wheeler

Will Flanders

Faith Williams

Absent: Tricia Yacovone-Biagi

Administrative Assistant: Absent

Guests: None

The meeting was called to order at 6:35 p.m. by Chair John Wheeler, who noted the meeting was being recorded.

**Minutes**

A motion was made by Will, seconded by Faith, to approve the minutes of March 12. Roll call vote: Will – aye; John – aye; Faith – aye. Motion passed 3-0-0.

**Mail, Memos, and Other Correspondence –** John had received an email from Kimberly Noake MacPhee. Kimberly could come to a meeting in May, but due to Shelburne Town Meeting and elections, May 14 is the only available Tuesday in May. Kimberly cannot attend that evening, but it was decided to schedule a meeting for the 14th to do other business and ask Kimberly to come to the June 4 meeting.

**ANR Plans/Subdivision** – None.

**Zoning Relief/Special Permit Applications** – None.

**Appointments –** None.

**OLD BUSINESS**

**2023 Bylaw Update** – All that remains is to put the updated bylaws on the website. It is believed that Faye has done, or will be doing, that

**MVP Planning Grant** – The plan is to work on the flooding issue at the intersection of Bardwells Ferry and South Shelburne Roads. The Selectboard has approved moving forward and Weston and Sampson are now working on a scope of work. The MVP grant application is due on April 25. Will will be backing up Tricia and is getting up to speed. The grant would be for two years. The first year involves creating a plan and the second year would be implementing the plan.

**NEW BUSINESS**

**Discussion of changes to the proposed bylaws after the public hearing** – The SPGA and trails bylaws will be on the Town Meeting warrant. It is not known what the Selectboard has decided about the MFE and role of the Planning Board bylaws.

**Committee and Regional Project Updates –** John told the Open Space Committee that the trails bylaw will be discussed at Town Meeting and encouraged them to speak about it at the meeting.

**Two Town News** – There will soon be two open seats on the Planning Board. People will be encouraged to join the Board.

**Other business not reasonably foreseen 48 hours prior to the meeting ­**– There was a brief discussion concerning finding more people to serve on the Board.

**Public Comments –** None.

**Schedule Next Meeting** – The next meeting will be on May 14, at 6:30 p.m.

At 6:55 p.m. a motion to adjourn the meeting was made by Will and seconded by Faith. Roll call vote: Will – aye; John – aye; Faith – aye. Motion passed 3-0-0.

Respectfully submitted,

Faye Whitney

Administrative Assistant