Town of SHELBURNE

Planning Board

MINUTES

Regular Meeting via Zoom ~ July 11, 2023

A duly posted meeting of the Shelburne Planning Board was held remotely via Zoom, on Tuesday, July11, at 6:30 p.m.

Present: John Wheeler

Will Flanders

Tricia Yacovone-Biagi

Faith Williams

Absent: Seth Wilschutz

Administrative Assistant: Faye Whitney

Guests: Kimberly Noake MacPhee

The meeting was called to order at 6:38 p.m. by Chair John Wheeler, who noted the meeting was being recorded.

**Appointments – Kimberly Noake MacPhee, Climate Resilient Zoning Changes – 6:45 p.m. –**The purpose of these potential changes would be to update zoning bylaws, general bylaws, and subdivision regulations to protect and improve water quality, manage storm water runoff, protect infrastructure, and become more resilient to climate change. Of the 168 acres encompassing the village, 23% is impervious which means that for each inch of rain fall, one million gallons of runoff is generated. Ways to reduce that runoff include low impact development, native plantings, green roofs, rain gardens, and amending soils to make them more conducive to infiltration. More studies are needed to make sure these techniques would make sense for the village. The Board needs to decide if they would like a storm water management section added to the zoning bylaws or the general bylaws. Kimberly can do an analysis of existing regulations in Shelburne. Kimberly asked why Shelburne has no site plan review. She will share some examples and said it was a useful tool for by-right activities. Kimberly was to research the history of site plan review in Shelburne, and show examples from Buckland and other towns. A storm water bylaw could be a stand-alone bylaw or each section of the existing bylaws could be updated as necessary. The Board preferred a stand-alone bylaw. Kimberly said it would be important to get landowners involved and to consider the costs. Kimberly will be meeting with the Board on September 5 and October 3.

**Minutes**

A motion was made by Tricia, seconded by Will, to approve the minutes of June 6. Roll call vote: Will – aye; Tricia – aye; Faith – aye; John – aye. Motion passed 4-0-0.

**Mail, Memos, and Other Correspondence –** Notices of upcoming hearings were received from Buckland and Greenfield.

**ANR Plans/Subdivision** – None

**Zoning Relief/Special Permit Applications** – None

**OLD BUSINESS**

**Bylaw Update** – Faye will work with the Town Clerk to submit the 2023 bylaw changes to the Attorney General’s Office. The CPA bylaw will be submitted at the same time.

**NEW BUSINESS**

**CPA Representative** – A motion was made by Tricia, seconded by Faith, to appoint Will as a member of the CPA Committee. Roll call vote: Will – aye; Tricia – aye; Faith – aye; John – aye. Motion passed 4-0-0.

**Committee and Regional Project Updates –** Building a sidewalk to Mohawk and Buckland Rec, and increasing public transportation to recreation areas, were topics discussed at the Franklin Regional Planning meeting.

**News Notes –** The meetings with Kimberly and an explanation of the Climate Resilient zoning change project will be submitted to the newsletter. Also included will be Will’s appointment to the CPA Committee.

**Other business not reasonably foreseen 48 hours prior to the meeting ­**– None.

**Public Comments –** None

**Schedule Next Meeting**

The next meeting will be on August 8, at 6:30 p.m.

At 8:17 p.m. a motion to adjourn the meeting was made by Will and seconded by Faith. Roll call vote: Will – aye; Tricia – aye; Faith – aye; John – aye. Motion passed 4-0-0.

Respectfully submitted,

Faye Whitney

Administrative Assistant