Town of SHELBURNE

Planning Board

MINUTES

Regular Meeting via Zoom ~ January 17, 2023

A duly posted meeting of the Shelburne Planning Board was held remotely via Zoom, on Tuesday, January 17, at 6:30 p.m.

Present: John Wheeler

Will Flanders

Tricia Yacovone-Biagi

Rick LaPierre

Seth Wilschutz

Administrative Assistant: Faye Whitney

Absent: None

Guests: None

The meeting was called to order at 6:35 p.m. by Chair John Wheeler, who noted the meeting was being recorded.

**Minutes**

A motion was made by Will, seconded by Tricia, to approve the minutes of January 3. Roll call vote: Will – aye; Rick – aye; Tricia – aye; Seth – abstain; John – abstain. Motion passed 3-0-2.

**Mail –** None

**ANR Plans/Subdivision** – None

**Zoning Relief/Special Permit Applications** – None

**Appointments –** None

**OLD BUSINESS**

**Master Plan/Economic Development** –Tricia felt a vision for the town was needed before a Master Plan could be done. John said when the plan was done years ago, as many people as possible were asked to get involved. Will mentioned that the current plan was done jointly with Buckland. He thought the plan could be updated one section at a time, starting with Economic Development. MVP grant money could be used to start the Master Plan. FRCOG could help.

**Resilience/MVP Update** – The Selectboard has provided a statement of support for the MVP program. Tricia is now the contact person. The MVP application has been sent in. Tricia spoke with the Charlemont MVP contact person who felt that FRCOG was using a lot of the same information for several towns. Charlemont used Tighe & Bond for assistance instead of the COG and it took them about 80 hours. The cost was about $10,000.

**Sign Bylaws** – A home-based business in the VR district is already limited to 12 square feet of signage. Other uses in the VR require a Special Permit and the ZBA could condition the size of any signs. Only one person has complained about the 12 square foot signs as being too large. Seth plans to draft language limiting all signs in the VR to 12 square feet.

**Affordable Housing –** Will plans to contact Town Counsel about this.

**Short-Term Rentals** – It is unclear how many Air B&Bs there may be in Shelburne and whether this is a problem that needs to be solved. Will will try to determine who may be hosting unlicensed Air B&Bs.

**FY’24 Budget** – It is expected that there may be more hearings that will need to be advertised. It was decided to raise the advertising budget to $1,000. Supplies will be raised to $400 and training will be reduced to $300.

**NEW BUSINESS**

**DLTA Funding** **–** Following a lengthy discussion, the following projects were to be sent to the Selectboard: Managing Flood Risks Regionally, Updated Master Plan, Pop-Up Park, Survey on Economic Activity, Storm Water Management Standards, Housing-Related Bylaws, Short Term Residential Rentals. The Selectboard compiles the lists of projects selected by various boards and committees and chooses their top three to be submitted to the FRCOG.

**Committee and Regional Project Updates –** The next FRCOG Regional Planning meeting will be on January 26.

**News Notes –** Nothing new.

**Other business not reasonably foreseen 48 hours prior to the meeting ­** None

**Public Comments –** None

**Schedule Next Meeting**

The next meeting will be on February 7, at 6:30 p.m.

At 8:18 p.m. a motion to adjourn the meeting was made by Will and seconded by Tricia. Roll call vote: Will – aye; Tricia – aye; Rick – aye; Seth – aye; John – abstain. Motion passed 4-0-1.

Respectfully submitted,

Faye Whitney

Administrative Assistant

**List of Documents:**

None