Town of SHELBURNE

Planning Board

MINUTES

Regular Meeting via Zoom ~ October 18, 2022

A duly posted meeting of the Shelburne Planning Board was held remotely via Zoom, on Tuesday, October 18, at 6:30 p.m.

Present: John Wheeler

Will Flanders

Seth Wilschutz

Rick LaPierre

Administrative Assistant: Faye Whitney

Guests: John Richardson, Andrew Randazzo

Absent: Tricia Yacovone-Biagi

The meeting was called to order at 6:32 p.m. by Chair John Wheeler, who noted the meeting was being recorded.

**Minutes**

A motion was made by Seth, seconded by Will, to approve the minutes of October 4. Roll call vote: Will – aye; Seth – aye; Rick – aye; John – abstain. Motion passed 3-0-1.

**Mail**

A notice from the City of Greenfield regarding the granting of a special permit.

**ANR Plans/Subdivision**

None

**Zoning Relief/Special Permit Applications**

None

**Appointments – 6:45 p.m. – Continuation of Public Hearing for 4 Pleasant Street, LLC**

At 6:43 p.m. the meeting was recessed for the purpose of a public hearing for 4 Pleasant Street LLC.

The hearing was continued at 6:45 p.m.

It was noted that the frontage had been corrected to its correct length of 396 feet. Will asked if the Shelburne Fire Department had been contacted for assurance that the proposed new driveway would allow emergency vehicles to use it. Will had provided template of a common driveway agreement which had then been adapted by Attorney Richardson. The Board was satisfied with the new agreement. A motion was made by Rick, seconded by Seth, to approve the ANR plan for 4 Pleasant Street LLC, as presented on October 18, 2022 andgrant approval of the proposed project, under Shelburne Zoning Bylaw Section 13.4 to 4 Pleasant Street LLC to create a common driveway at property located at 874 Mohawk Trail.Roll call vote: Will – aye; Seth – aye; Rick – aye; John – abstain. Motion passed 3-0-1.

The regular meeting resumed at 6:58 p.m.

**7:15 p.m. – Andrew Randazzo, Mass Audubon, Climate Smart Forestry Health**

Andrew, a Forest Ecologist with Mass Audubon gave a presentation on Climate Smart Forestry. Communities and landowners must start to adapt to climate change, which is contributing to such things as extreme precipitation events, elevated drought risks, less snow, different pests, more invasives, and reduction in tree species habitat. Climate Smart Forestry involves both adaptation (maintaining forest health) and mitigation (carbon sequestration). Mass Audubon provides support for communities that want to create forest stewardship climate plans and there are a variety of grants available, including Municipal Vulnerability Preparedness grants.

**OLD BUSINESS**

**CPA** – Will reported that the CPA has an ad on Facebook. Lawn signs are being distributed.

**Master Plan/Economic Development –** Nothing new to report.

**Resilience Plan** – Tricia sent an email to the FRCOG asking the questions that had been raised at the last meeting. The questions included the role of the Town Administrator, possible ways to reduce flood damage to the village, agricultural concerns, and the process of applying for a grant.

**Sign Bylaws** – Nothing new to report.

**Tag Sale/Flea Market /Event Bylaw** – The Selectboard should take the lead in a meeting between the Planning Board, ZBA, police, and business owners to discuss issues surrounding occasional large and potentially disruptive events and how best to keep everyone safe.

**NEW BUSINESS**

**Notes for Shelburne Newsletter**

It was agreed that any articles should be forward looking. An example could be asking for public input on an MVP grant. News notes will be added to each agenda to see if there is anything that should be reported.

**Trailer Bylaw**

Buckland allows people to live in trailers for up to 60 days. Shelburne only allows trailers for two weeks in any calendar year, without a Special Permit. The Board thinks Shelburne’s trailer bylaw is fine as is.

**Committee and Regional Project Updates**

Nothing new.

**Other business not reasonably foreseen 48 hours prior to the meeting**

None

**Public Comments**

None

**Schedule Next Meeting**

The next meeting will be on November 1, at 6:30 p.m.

At 7:55 p.m. a motion to adjourn the meeting was made by Will and seconded by Rick. Roll call vote: Will – aye; Seth – aye; Rick – aye; John – abstain. Motion passed 3-0-1.

Respectfully submitted,

Faye Whitney

Administrative Assistant

**List of Documents:**

Special Permit application and related materials from 4 Pleasant Street LLC