

**Town of Shelburne Planning Board  
Minutes of Remote Participation Meeting May 12, 2021**

A duly posted meeting of the Shelburne Planning Board was held remotely on Wednesday, May 12, 2021 at 7:00 pm using Zoom online software.

Present: John Wheeler, Chair

Will Flanders

Cam Stevenson

Tom Johnson

Administrative Assistant: Liz Kidder

Audience: Andrew Quient

Absent:

The meeting was called to order at 7:03 p.m. John Wheeler noted he was recording the audio of the meeting.

Motion to approve the minutes of April 28, 2021 was made by Will and seconded by Cam.

Vote: 3 in favor, 0 opposed, 1 abstention by John as chair of the meeting.

**ANR/Subdivision** – none submitted

**Special Permit** – none reviewed

**May 26<sup>th</sup> Public Hearing Meeting preparation** – The Board reviewed a draft report of the Planning Board to the Public Hearing and Annual Town Meeting that explained the purpose behind each section of the proposed changes to the Telecommunications Bylaw relative to 5G Installations. John Wheeler will present this at the public hearing by sharing his screen with anyone in attendance. Will noted that Jonathan Mirin is trying to get other towns in West County to also adopt a similar bylaw in order to increase the effectiveness for each town when the question of whether the FCC can overrule local regulations becomes an issue. Liz will email Jonathan and ask him for a list of the other towns with which he is working. The Board thanked Liz for preparing the draft for review.

**CPA** – John, Will and Cam attended the last CPA organizing meeting. Terry is working on developing a long term committee who could prepare a full proposal for CPA to be adopted at a future Town Meeting. Terry has organized another meeting that will have a guest speaker from another town that has already adopted CPA.

**Pollinator Program** – John attended the FRCOG webinar on their Pollinator program. Will asked if there was a clear description of what is pollinator habitat. If a requirement for such habitat is added to the Subdivision Regulations, the Board will need a clear definition and procedure for monitoring and enforcement. Cam mentioned that some subdivisions are required to make annual reports to a Town, such as related to septic systems. Public education regarding how to develop and maintain pollinator habitat is very valuable but if it is added to zoning bylaws, the enforcement process will have to be clearly defined as well. John noted that there are websites that describe pollinator habitats, so that information is readily available.

**Planning Board Goals for next year:** Will said he is going to be encouraging the Selectboard to hold a fall SPTM so that bylaws, such as those suggested by the Attorney General's letter and maybe some of the recommendations from the FRCOG, can be considered.

**Section 10, Findings/Variances** – Liz recused herself from this agenda item. Will said he wants to ask the Selectboard to allocate time in the budget for Town Counsel to come up with recommendations for the Town on how to handle requests for findings or variances within the Village which is primarily composed of non-conforming lots.

**Resiliency, Sustainability, Climate Change impact on Franklin County** -- the Board has asked to participate in the grant program with the FRCOG staff if it is funded. Will went to a workshop on the model floodplain bylaw. One question that was raised was whether a Town wanted to be more conservative on their identification of floodplains than FEMA. There are also floodplain guidelines within the State Building Code as well to be considered. If the FRCOG receives the grant, the Board will discuss this issue with Hazard Mitigation Committee.

**Farmland/Solar Siting** – John hasn't received any additional information on dual-use solar siting and noted that it will be interesting to follow what happens in Northfield regarding that proposed large-scale dual-use project.

Approved: \_\_\_\_\_ Date: \_\_\_\_\_ 1

**Shelburne Housing needs** – Will mentioned how helpful the discussion was with Noah Grunberg and Mike Parry of the ZBA. It really helped narrow the focus of a bylaw revision to extending the 2 year limit on reuse of a non-conforming lot. Will has that on his list for his next discussion with Town Counsel.

**Home based business bylaw review** – keep this on the list for next year.

**Master Plan/Economic Development update** – waiting until the census data is available.

**COMMITTEE and REGIONAL PROJECT UPDATES**

**FRCOG** – nothing to present

**Open Space**- hasn't met since this Board's last meeting but Tom knows they have continued to work on signs and the engineering and surveying of the Trail in the Village.

**Other Town Board updates** – nothing presented.

**Other business not reasonably foreseen 48 hours prior to the meeting**- nothing presented.

**Read Mail** – not notified of any mail

**Public Comments**— none

**Schedule next meeting** - The Board will meet remotely again at 7:00pm on Wednesday, May 26<sup>th</sup>, with a public hearing at 7:30.

**A motion to adjourn the meeting was made by Cam and seconded by Tom.**

**Vote:** 3 in favor, 0 opposed, 1 abstention by John as Chair of the meeting.

**Meeting was adjourned at 8:08 pm.**

**Respectfully submitted by,**

Liz Kidder

Administrative Assistant

**LIST OF DOCUMENTS:**

Public Hearing Draft

Report to the Public Hearing and ATM