­  Shelburne Finance Committee

Monday May 6, 2024, 5:30 pm

Shelburne Fire Station

18 Little Mohawk Road

Minutes

Call to order: Meeting called to order at 5:35 pm by Todd Dubreuil, Chairman. Those present include Terri Mitchell, Jim Burnham, Jay Readinger, and Matt Popoli.

1. **Old Business:**

* Motion made to approve as written draft meeting minutes for 2/26/24, 3/04/24, 3/25/24, 3/28/24, and 4/04/24 by Jim Burnham, seconded by Jay Readinger. All in favor, motion passed unanimously.
* Prepare for Town Meeting.

2. **New Business:**

* Town Administrator provided the Committee with the following list of budgetary items with a deficit balance needing a year end transfer:
* Transfer the sum of $7.68 from the Town Office Expense Account, # 001 192 5400, to the Selectboard’s Expense Account, # 001 122 5400,
* Transfer the sum of $2.00 from the Town Office Expense Account, # 001 192 5400, to the Finance Committee’s Expense Account, # 001 192 5450,
* Transfer the sum of $85.00 from the Town Office Expense Account, # 001 192 5400 to the Memorial Hall Internet Access, Account, # 001 192 5450,
* Transfer the sum of $45.00 from Memorial Hall Expense Account, # 001 192 5430 to the Town Wide Notification System Account, # 001 192 5470,
* Transfer the sum of $1,575.00 from Refuse Account, # 001 433 5400 to Property Insurance Account, # 001 193 5400,
* Transfer the sum of $500.00 from the Refuse Account, # 001 433 5400 to Streetlight Account, # 001 424 5400,
* Transfer the sum of $6,000.00 from WG&E Fiberoptics Account, # 001 192 5949 to Cowell Gym Maintenance Account, # 001 630 5427,
* Transfer the sum of $3,348.00 from Police Salaries & Wages Account, # 001 210 5110 to Worker’s Compensation Account, # 001 912 5400,
* Transfer the sum of $214.00 from Treasurer’s Expense Account, # 001 145 5400 to Unemployment Compensation Account, # 001 913 5400,
* Transfer the sum of $2,102.00 from Treasurer’s Expense Account, # 001 145 5400 to Medicare Account, # 001 916 5400.

Motion was made by Terri Mitchell to accept the budget transfers to cover line-item overruns, seconded by Jim Burnham. All in favor, motion passed unanimously.

3. **Other Issues not anticipated 48 hours before the meeting**: None

4. **Next Meeting:** May 7, 2024 @ 6:30 pm, at Buckland-Shelburne Elementary School, 75 Mechanic Street, Shelburne Falls.

5. **Adjournment**: Motion to Adjourn by Jay Readinger, seconded by Todd Dubreuil. All in favor. Meeting adjourned at 7:40 pm.

Respectfully submitted,

Terri Mitchell,

Finance Committee