­ Shelburne Finance Committee Meeting

Monday July 10, 2023, 5:30 pm

Shelburne Fire Station

18 Little Mohawk Road, Shelburne

Minutes

Call to order: Meeting called to order at 5:40 pm by Chairman, Todd Dubreuil. Those present include, Finance Committee members Terri Mitchell, and Jay Readinger. Absent: Matt Popoli. Community Member Jim Burnham.

1. Old Business:

* Review 5/22/23 & 6/26/23 Draft Meeting Minutes for approval and posting – Motion made to approve minutes as written. All in favor, motion passed unanimously.
* End Of Year Budget Transfers – Reviewed the following End of Year Budget Transfers In Accordance With M.G.L. Chapter 44, section 33B:

Transfer the sum of $1000.00 from the Assessor’s Contracted Services Acct. 001 141 5403 to the Audit Expense Acct. 001 135 5402.

Transfer the sum of $156.00 from the Treasurer’s Expense Acct. 001 145 5400 to the Payroll Processing Acct. 001 145 5405.

Transfer the sum of $107.43 from the Selectboard’s Expense Acct. 001 122 5400 to the Town Report Acct. 001 161 5407.

Transfer the sum of $3500.00 from the Refuse Collection Acct. 001 433 5400 to the Streetlights Acct. 001 424 5400.

Transfer the sum of $5000.00 from the Fiberoptics D & C Acct. 001 192 5835 to the Police Department Expense Acct. 001 210 5400.

Transfer the sum of $1255.00 from the Property Insurance Acct. 001 193 5400 to the Worker’s Compensation Acct. 001 912 5400.

Transfer the sum of $299.00 from the Selectboard Expense Acct. 001 122 5400 to the EV Charging Acct. 001 422 5420.

Said transfers are necessary to pay for year-end expenses thru June 30, 2023. Motion made by Todd Dubreuil to approve all transfers as presented. Motion passed, 2 in Favor, 1 Opposed, and 0 Abstentions. Motion also made to authorize any Committee Member to approve and additional transfers should they come up before our next meeting. All in favor, motion passed unanimously.

* Review Committee Members Roles & Responsibilities – Tabled the discussion until a full Committee is present.

2. New Business: None

3. Other Issues not anticipated 48 hours before the meeting: None

4. Next Meeting: August 7, 2023 @ 5:30 pm.

5. Motion to Adjourn by Terri Mitchell, seconded by Jay Readinger. All in favor. Adjournment at 7:40 pm.