­ Shelburne Finance Committee Meeting

Monday June 26, 2023, 5:30 pm

Shelburne Fire Station

18 Little Mohawk Road, Shelburne

Minutes

Call to order: Meeting called to order at 5:40 pm by Todd Dubreuil. Those present include, Finance Committee members Terri Mitchell, Jay Readinger, and Deb Andrew. Absent: Matt Popoli.

1. Old Business:

* Finance Committee Best Practices – Deb Andrew shared a link with the Committee to the Massachusetts Municipal Association, the Association of Town Finance Committees. We agreed to look into the website for potential continuing education for the Committee.
* MTRSD Sustainability Study – Phase One – Discussed the results presented to Town Officials and the Public by Superintendent Sheryl Stanton at length. The study basically reiterates what the Finance Committee has been saying for several years, that the budget is not sustainable to the Towns in the MTRSD in the long run. Many solutions were bounced around on how to proceed going forward. Phase Two of the study will focus on the needs of the district and students going forward and how to pay for it all. School consolidations or closings may be recommended in the study. This study should be available in the coming year.
* Deb Andrew reported that Shelburne has a new School Committee Representative, Willow Cohen. Her contact information is [wcohen@mtrsd.org](mailto:wcohen@mtrsd.org). We look forward to working with Willow.
* Roles/Individual Responsibilities/Committee Responsibilities – The Committee decided to wait for all members to be present for further discussion.
* Establish Regular Meeting Day of the Month - The Committee decided to wait for all members to be present for further discussion.
* Fay Whitney response – Deb Andrew spoke with Faye Whitney regarding attending the Finance Committee meetings and preparing meeting minutes in the future. She is currently unavailable until later in the fall. The Committee decided for now to continue taking our own minutes.
* Recording Meetings - Deb Andrew suggested recording the meeting minutes so all members can fully participate in the discussions. It was suggested that we download a recording app and record the meeting on a cell phone for later translation. We will try this at our next meeting.

2. New Business:

* Summer Meetings – Discussed what could be done during the summer months to better prepare for budget season better. Will continue the discussion when we have the full Committee present.
* Replacement Police Cruiser – The Committee was notified that the Police Department will need to replace a Cruiser in it’s fleet a little sooner than anticipated. The Committee reviewed the quote presented to us by Chief Bardwell. At a Special Town Meeting this Fall, monies will need to be voted on to utilize Stabilization funds. Under the Share Police Services Agreement, the Cruiser will be purchased by Shelburne and remain the property of the Town of Shelburne.
* The Committee extended their gratitude to Deb Andrew on her last Finance Committee meeting. Deb has served on the Committee for many years and will be missed by all.

3. Other Issues not anticipated 48 hours before the meeting: None

4. Next Meeting: July 10, 2023 @ 530 pm.

5. Motion to Adjourn by Todd Dubreuil, seconded by Jay Readinger. All in favor. Adjournment at 8:34 pm.