**Shelburne Finance Committee Meeting**

**Monday, May 22, 2023 – 5:30 pm**

**Shelburne Fire Station**

**18 Little Mohawk Road**

**In person only**

**Masks optional**

**Agenda**

Call to Order

1. Old Business:

* Review minutes not yet posted. List attached.
* Post approved minutes.
* Establish regular schedule of meetings during the 'off season'.
* Officers, their roles, responsibilities + shared responsibilities
* Meeting 'conduct' (Robert's Rules or other plan), use of motion to clarify decisions, actions by whom, by when.
* Recap of Town Meeting
* Strategies for success with MTRSD admin and committee
* Municipal and School budget development: our role, timing, etc.

1. Other issues not anticipated 48 hours before meeting
2. Agenda for next meeting (other business for subsequent meetings)
3. Next Meeting Date/Time
4. Adjournment