**EMERGENCY MANAGEMENT COMMITTEE**

**MEETING MINUTES**

**Call To Order:** EMD Tom Williams called the meeting to order on November 16, 2023, 7:00 PM at the Shelburne Police Station/Municipal Building 623 Mohawk Trail.

Members present: Tom Williams, Laurie Wheeler, Rick Grant(visitor)

Tom presented the following updates:

1. Mohawk H.S. Class – Going well. Next class will be here at the Municipal Building next Tuesday. Trying to get some area EMD’s involved.
2. Emergency Generator Project – Matt Palmeri suggested a different panel configuration than the one spec’d because the parts are readily available whereas others are not. Possible completion date end of December.
3. Heating/Cooling Survey is complete. Results coming in. Data analysis in progress.
4. Due to illness Tom was not able to have a booth set up at Mary Lyon’s Community Resource Fair on Wednesday October 25th.

**New Business**

1. Tom reported that chainsaw training for a tree clearing team is scheduled for 2-3 DEC.
2. Tom is working towards the goal of having the EOC fully operational before the first snowstorm. Needed to reach this goal:
   1. The radios from the fire station relocated to the EOC.
   2. A team of at least eight personnel trained in EOC ops.
3. Guest speaker tonight was Mike Kane, Eversource Community Relations Specialist. He reviewed some highlights of Eversource’s new Emergency Response Plan(ERP). The following notable items were discussed:
   1. Mike emphasized the some changes in some personnel that was meant to improve coordination of units responding to power outages so that power would be restored in a shorter amount of time.
   2. Tom highlighted a few points in the ERP for clarification.
   3. Tom emphasized the need for increased communication between the town and Eversource, especially in coordinating units required to be on site where power needs to be restored.
   4. Tom stated that a trained chainsaw team from the SVFD was being established to assist with storm damage that blocked roads and that may be available to assist a line crew if no other crew was available in a timely manner.

**Decisions Made/Actions Taken:** None

**Documents/Exhibits:** None

**Next Meeting Date/Time/Place** January 18, 2024 at 7:00 PM at the Shelburne Police Station/Municipal Building located at 623 Mohawk Trail

**Adjournment:** Meeting adjourned at 9 PM - Minutes submitted by Tom Williams