**EMERGENCY MANAGEMENT COMMITTEE**

**MEETING MINUTES**

**Call To Order:** EMD Tom Williams called the meeting to order on October 19, 2023, 7:00 PM at the Shelburne Police Station/Municipal Building 623 Mohawk Trail.

EMD Tom Williams called meeting to order at 7:00PM. Members present: Fred Vohr, John Taylor

Tom presented the following updates:

1. Mohawk H.S. - On schedule and proceeding well. 10-12 students attending weekly. Well received by students and faculty.
2. Emergency Generator Project – Bid awarded to Palmeri Electric. Waiting on his acceptance.
3. Heating/Cooling Survey being conducted throughout the Mohawk nine town school district with great assistance offered up by Mohawk H.S. Communication Department. This offer came about as a result of Chris Buckland, Mohawk H.S. Principal, volunteering the school’s communication department after attending the Town Elected & Appointed Officials training last month. It was suggested a copy of that survey be sent to all EM Committee members. Tom will do so.
4. Tom will have a booth set up at Mary Lyon’s Community Resource Fair on Wednesday October 25th.

**New Business**

1. Tom highlighted some lessons learned during the EOC exercise conducted last month. A discussion on how officials are toned out on their pagers answered a few questions. John Taylor will look into the procedure for All Emergency Manager tone. It was suggested that another EOC exercise, perhaps in February, be conducted utilizing radio communications. More on this later.
2. Tom provided a quick update on his meeting with Matt Cole, Community Relations Rep for Great River Hydro. Also present at that meeting was Tricia Yacovone-Biagi, John Taylor and Herb Guyette. Matt presented their updated Emergency Action Plan.
3. Tom reported that Mike Kane, Eversource Community Relations Specialist, and a few other Eversource reps will be quest speakers at our November meeting to answer questions regarding their new Emergency Response Plan and to their response to the winter storm last March. Mike requested that a list of questions be sent in advance of the monthly meeting so he can assemble the experts for that meeting who can better respond to questions.
4. Tom is looking to establish a tree clearing team before the upcoming winter season. Its purpose would be to assist the Hwy Department with clearing roads in the time of heavy snowfall. It was suggested that this team fall under the umbrella of the Fire Department. Tom is looking into a chainsaw safety class for this team.
5. It was suggested that a future EM Committee meeting include in its agenda the topic “Communicating with the Public”. Tom will look into inviting a subject matter expert to assist.

**Decisions Made/Actions Taken:** None

**Documents/Exhibits:** None

**Next Meeting Date/Time/Place** November 16, 2023 at 7:00 PM at the Shelburne Police Station/Municipal Building located at 623 Mohawk Trail

**Adjournment:** Meeting adjourned at 8:05PM - Minutes submitted by Tom Williams