**EMERGENCY MANAGEMENT COMMITTEE**

**MEETING MINUTES**

**Call To Order:** EMD Tom Williams called the meeting to order on May 18, 2023, 7:00 PM at the Shelburne Police Station/Municipal Building 623 Mohawk Trail.

EMD Tom Williams called meeting to order at 7:01pm. Members present: Herb Guyette, Joe Judd, Penny Spearance.

Meeting began with the approving of the minutes from the May 18th, 2023 meeting.

Tom welcomed everyone and gave an overview of the rehearsal training in assistance protocol/EOC activation that he was hoping to begin at this meeting. However, due to lack of attendance and Butch Garrity, Shelburne Dispatch Superintendent, not being able to attend, this exercise will be postpone for another meeting in the future.

**UPDATES:**

* **COMMUNITY OUTREACH** - Next community outreach session is now being scheduled sometime around mid-August at the Senior Center
* **MOHAWK CLASSES PROPOSAL** - Herb, Greg, Tim Budrewiecz and Tom met with Mohawk High School Principal to discuss conducting a course centered on Fire Department, Police Department, Emergency Medical Services and Emergency Management for the first semester in September ’23.  Very well received.
* **CAPITAL RADIO REQUEST** - Now that the capital request of $5500 for the transfer of radios from the fire station was approved at the annual town meeting, the vendor will be contacted to schedule the work sometime after July 1st when the funds will become available. Follow up on the Emergency Generator Project still continues.

**OTHER BUSINESS**

* Joe and Tom will get together soon to begin work on updating the Blackboard alert system.  A notice will go out in an upcoming town e-newsletter encouraging residents to sign up for it.
* Tom will begin work soon with Juli Moreno on assembling a group to determine actual extent of demand for a cooling/warming center and at the Senior Center and, if needed, develop a plan to establish one.
* Tom later gave us a hands tour of the work area.

**Decisions Made/Actions Taken:** None

**Documents/Exhibits:** None

**Next Meeting Date/Time/Place** June 15, 2023 at 7:00 PM at the Shelburne Police Station/Municipal Building located at 623 Mohawk Trail

**Adjournment:** Meeting adjourned at 9:07PM - Minutes submitted by, Joe Judd