Town of SHELBURNE

Conservation Commission

MINUTES

Regular Meeting ~ August 10, 2023

Present: Norm Davenport, Steve McCormick, John Harrington, John Richardson

Absent: Susan Berger

Administrative Assistant: Faye Whitney

Guests: None

Chair Norm Davenport opened the meeting at 7:02 p.m. A quorum was present. The meeting was held via Zoom.

**Minutes**

A motion was made by John, seconded by Steve to approve the minutes of April 20, as amended. Roll call vote: Norm – yes; Steve – yes; John R – yes; John H – yes. Motion passed 4-0-0.

A motion was made by Steve, seconded by John R, to approve the minutes of July 13. Roll call vote: Norm – yes; Steve – yes; John R – yes; John H – yes. Motion passed 4-0-0.

**Mail**

A letter had been received from the Building Inspector, notifying the Commission that Matthew Popoli had constructed a barn on his property without a building permit.

**ZBA Notices**

A notice of a Special Permit for a food trailer located at 69 Bridge Street had been received. A portion of the lot is within the riverfront. The Commission had no objections as long as any structures were on the managed portion of the property, not the river bank.

**Building Permits**

Building permits were approved for Julie Kingsbury on Reynolds Road and Brooke Matuzko on Old Albany Road.

**New Business**

Storm Cleanup

Eric Warren had asked about cleaning up a large tree that had fallen across the stream near his home during one of the recent rain storms. The stump is still attached to the bank. John R will contact him about filing an RDA.

The Highway Department has asked for an emergency certification to repair a section of Brook Road. A motion was made by Steve, seconded by John R, to approve an Emergency Certification for Hinsdale Brook as it affects Brook Road. Roll call vote: Norm – yes; Steve – yes; John R – yes; John H – yes. Motion passed 4-0-0.

**Old Business**

Audubon Property

Faye found the file on the Audubon property and it seems that the Commission is the one charged with monitoring the property to ensure that terms of the CR are being complied with. Audubon has asked that a form be completed each year. Faye will ask for a copy of the form and send it to everyone.

Inquiry from Board of Assessors

John H had spoken with Matt Popoli and was assured that there were no ponds being built on his property. The new pole barn is in a field and not close to any wetlands, according to Mr. Popoli. Mr. Popoli said there had been no digging and the barn was sitting on top of the ground. A stop work order has been issued by the Building Inspector until a building permit is issued.

The next meeting will be September 14.

At 7:50 p.m. John R, seconded by Steve, made a motion to adjourn the meeting. Roll call vote: Norm – yes; John R – yes; Steve – yes; John H – yes. Motion passed 4-0-0.

Respectfully submitted,

Faye Whitney, Administrative Assistant