Town of SHELBURNE

Conservation Commission

MINUTES

Regular Meeting ~ July 13, 2023

Present: Norm Davenport, Susan Berger, John Harrington, John Richardson

Absent: Steve McCormick

Administrative Assistant: Faye Whitney

Guests: None

Chair Norm Davenport opened the meeting at 7:04 p.m. A quorum was present. The meeting was held via Zoom. It was noted that there had been no meetings in May or June.

**Minutes**

Minutes from April were available but approval was tabled until the next meeting.

**Mail**

None

**Building Permits**

A building permit had been approved for a house on Patten Road.

**New Business**

CPA Representative

The Community Preservation Act Committee requires a member from the Conservation Commission. Susan agreed to do it. Her name will be given to the Selectboard for appointment.

Audubon Letter

A letter had been received from Mass Audubon noting that the Commission is not up to date in monitoring the CR on their Shelburne property. Commission members were completely unaware that they had agreed to be the monitoring agency as these things are typically done by a land trust, not by a volunteer commission. Faye will search through the records to see what can be learned.

Inquiry from Board of Assessors

A member of the Board of Assessors had asked if the Commission had signed off on a building permit for a large hoop house/barn on the Popoli property and also asked if the Commission was aware that a pond was being created on the property. The Commission was unaware of either of these things and had never seen a building permit application. A site visit is in order. John Harrington volunteered to try to contact the landowners.

**Old Business**

None

The next meeting will be August 10

At 7:40 p.m. Susan, seconded by John H, made a motion to adjourn the meeting. Roll call vote: Norm – yes; Susan – yes; John H – yes. Motion passed 4-0-0.

Respectfully submitted,

Faye Whitney, Administrative Assistant