Town of SHELBURNE

Conservation Commission

MINUTES

Regular Meeting ~ January 9, 2018

Present: Norman Davenport, Ellen Jenkins, John Richardson, Allan Smith, Steve McCormick

Absent: None

Administrative Assistant: Faye Whitney

Guests: Gary Root, Paul Gifford, Jim Burnham

Chairman Norm Davenport convened the meeting at 7:02 p.m. A quorum was present.

It was noted that the Commission had not met in November or December.

**Minutes**

A motion was made by Allan, seconded by John, to approve the minutes of October 10.

Voting to approve: Norm, John, Ellen, Steve, Allan

 Opposed: None

 Abstaining: None

A motion was made by Allan, seconded by John, to approve the minutes of October 24.

Voting to approve: Norm, John, Ellen, Steve, Allan

 Opposed: None

 Abstaining: None

**Old Business**

Certificates of Compliance – Root Fire Pond and Gould Fire Pond

Site visits had been conducted.

A motion was made by John, seconded by Steve, to issue a Certificate of Compliance for the Gould Fire Pond Project.

Voting to approve: Norm, John, Ellen, Steve, Allan

 Opposed: None

 Abstaining: None

A motion was made by John, seconded by Steve, to issue a Certificate of Compliance for the Root Fire Pond Project.

**New Business**

Paul Gifford of the Arms Cemetery Association came before the Commission to inquire about possible expansion of the cemetery. The Arms Cemetery is considering expanding to the east on property it owns. This would allow more plots to be added. Mr. Gifford wanted to know what might need to be done since the property is near a wetland. It was suggested that the Cemetery Association contact a wetlands scientist who could give them an idea of what might need to be done.

Steve mentioned some recent changes in the Open Meeting Law that were listed in a recent MACC Newsletter. Posting meetings only on a website is considered acceptable. Remote participation is allowed under certain circumstances. Minutes must be approved within three meetings or 30 days, whichever is later.

**Organizational Matters**

Mark Stinson of the DEP raised some issues with the NOI previously issued for the Popoli project. The Commission worked on revising the NOI. John will get it re-recorded as amended.

Building permits were discussed, nothing required a site visit. Cutting plans were reviewed.

A motion was made by Steve, seconded by Allan, to approve reimbursement for Ellen for the MACC conference.

Voting to approve: Norm, John, Ellen, Steve, Allan

 Opposed: None

 Abstaining: None

An application for a Special Permit for a used car lot will soon be heard by the ZBA. The Commission had no particular concerns about the project, but suggested that no snow be dumped in the nearby wetlands and that no repairs be done on site.

The next meeting was scheduled for February 13.

At 8:30 p.m. John, seconded by Allan, made a motion to adjourn the meeting. The vote in favor was unanimous.

Respectfully submitted,

Faye Whitney

Administrative Assistant