Board of Health Meeting Minutes January 10, 2024 9:00 am Via Zoom

Call to Order at 9:00am: Fred Vohr, Chair called the meeting to order. Member, Ron Kelter was present. Others in attendance included CPHS/FRCOG representative, Randy Crochier and Terry Narkewicz, Town Administrator.

Acceptance of Minutes: Ron presented a motion to accept the minutes of December 7, 2023 as presented. Fred seconded the motion. The motion passed unanimously by roll call vote.

Appointments: None

Old Business:

Arrowhead Shops, 1105 Mohawk Trail RE: Notice to Correct – Randy reported that no action has been taken to correct the failing system since the Title 5 inspection two years ago. The last tenant, Posada restaurant closed on December 31, 2023 and the building is currently vacant. The Town has been contacted by a commercial realtor who indicated that the building owner, Gary Pelletier intends to sell the property. Randy indicated that the septic would have to be addressed should the property sell.

Ed Whitaker RE: Septic Installer’s License – Since meeting with Mr. Whitaker in early December, he has submitted documents to substantiate his prior experience as a septic installer. Randy Crochier will review the documentation and notify Mr. Whitaker if it meets the criteria outlined in the Cooperative Public Health Service Title 5 Disposal System Installer’s policy. Fred will contact Mr. Whitaker to let him know that he should hear from Randy next week.

New Business:

Narcan Training: the Cooperative Public Health Service (CPHS) in conjunction with the Towns of Buckland and Shelburne are hosting Narcan Training on Wednesday, January 17, 2024 at 5pm at the Buckland Town Hall. There is a snow date of January 24, 2024. The training is open to the public. Participants can learn how to recognize the signs of an overdose and learn how to administer Narcan.

FRCOG Health Agent Update:

Annual License Renewal: Randy reported that CPHS remained busy over the last six weeks with annual license renewals. CPHS has instituted an additional signatory approval so that Shelburne’s Treasurer/Collector, Angel Bragdon can verify that all taxes are paid before a license is issued.

Housing Cases – Shelburne has three (3) active cases at present.

Title 5 Inspections: Ongoing.

FY’25 Budget News: Randy reported that fees for services provided to the Town by the Cooperative Public Health Service (CPHS) will remain level in fiscal year 25.

Foundation Training Courses: Although not mandatory, Randy recommended that Board of Health members take advantage of the Foundation training.

Items not anticipated at time of Posting:

Chair, Vohr wanted to remind everyone about the importance of obtaining vaccinations for the flu, Covid, and RSV. Baker Pharmacy and Big Y are offering vaccines on a walk-in basis.

Correspondence: None

Next Meeting: Next meeting was set for February 21, 2024 at 9:00am

Adjournment: Ron presented a motion to adjourn the meeting at 9:32 am. Fred seconded the motion. Motion carried unanimously by roll call vote.

Respectfully submitted,

Terry Narkewicz, Town Administrator