

Town of Shelburne

Board of Health

Meeting Minutes

April 8, 2020

The meeting was called to order at 1:06 p.m. on Wednesday April 8, 2020 by member Ron Kelter. The meeting was held via Zoom due to the Coronavirus- COVID-19 Pandemic.

Board of Health Members Present: Ron Kelter, Jody Stetson, Fred Vohr

Others Present: Jennifer Morse (Clerk), Randy Crochier (Health Agent)

Coronavirus – COVID-19 Update

Discussion on a letter to the Select Board requesting information and contacts for Board and Committee members to get information on how they are all dealing with COVID-19 response. Ron will draft a letter to the Select Board asking for an orientation and information since all the board members are new.

Phone Calls- The members agreed to check phone messages every three days. Randy reminded the members that they can direct calls to the Health Agents if they have questions. Jody said there was six voicemails from Tuesday, and she had returned all the calls. Jenn will resend the directions to access the voicemail to all members.

Jody shared that flyers have been posted at the Transfer Station and given to LifePath and other volunteers for distribution. They will be posting flyers at local businesses and the Library. Randy suggested that a sign be made at the Transfer Station that says to check the Town Website for up to date information.

Jody talked about a banking concern – that tubes are not being wiped between each customer.

Jody asked Randy about the Newspaper updating what each Town is doing in response as talked about at a meeting. Randy will follow up with Phoebe on the status.

Health Agent Updates

Lisa Danek Burke continues to take care of Title V and Percolation Tests since they continue

COVID-19 has been very busy with four new cases on Monday in the seventeen towns that FRCOG is responsible for. Randy stopped at every business over the weekend to check in and discuss protocols. There was discussion on Black Board Connect (reverse 911) calls and other notifications. Randy stated that daily updates are not necessary at this time, that people will lose interest. Weekly updates are appropriate currently unless there is a major change.

Board members will come up with a draft of a Black Board call and will send it to Jenn by this evening. The intent is to get the information to Joe Judd to do the call for Thursday evening.

There was discussion on the need for a Board of Health chair the decision was unanimous to make Ron Kelter Chair of the Board of Health. Fred agreed to serve as the Vice Chair in Ron's absence. Jody will continue to serve on the Emergency Task Force.

There was question about the Board of Health and if there is a budget? Jenn will follow up with the Town Administrator.

The next meeting is Monday April 13 at 10 a.m.

A motion was made by Jody and seconded by Ron to adjourn the meeting at 1:55 p.m. Unanimous Vote

Coronavirus Update

Updated Ron after his vacation who shared some details of his experience and is currently self-isolating. There are no Shelburne cases of Covid-19. Discussed the testing and clinical diagnosis changes. The FRCOG is following cases in Franklin County and will notify the BoH if any are being followed in our town, Lisa White and Randy Crochier have 2 new nurses on staff Meg Burch and Melanie Zamoski to deal with expected increase in cases.

Remote Meeting Participation

The town has bought Zoom resources for meetings and members of the BOH participated in a zoom meeting for the MDES. Both members will be dialing in to the CPHS oversight meeting on Thursday March 26, 2020. Lisa White is the current MAVEN user for the Town and will be updating the BOH on cases.

Voice Mail

Discussed the change in greeting of the phone at the town hall. Jody will be checking for messages for the present and we will switch to an odd day even day schedule if this becomes difficult. Information on resources at www.look4help, MA DPH covid-19 site, and the CDC. <http://www.mass.gov/info-details/covid-19information-for-local-boards-of-health> has many resources including an Infectious Disease Emergency Response Plan.

Town of Shelburne Response

Discussion on the memo from the Select Board regarding closure of municipal buildings and essential employees. The board also discussed the email from Chief Bardwell regarding enforcement.

Website

Discussed changes to the BoH section of the Town's website to include a link to the state Covid-19 daily info. Unanimous vote to do so as well as add an emphasis on town specific questions can be asked of your local BoH by leaving a call back # on our answering machine.

The next scheduled meeting of the BoH is April 2 time and place/Zoom to be announced.

Meeting adjourned @3:45