

TOWN OF SHELBURNE
Board of Health
Meeting Minutes
Thursday January 30, 2020

A duly posted meeting of the Shelburne Board of Health was held on Thursday, January 30, 2020 in the meeting room at Shelburne Town Hall, 51 Bridge St., Shelburne Falls, MA. The meeting was called to order at 9 a.m. by Member Ron Kelter.

Members Present: Ron Kelter, Jody (Joanne) Stetson

Members Absent: None

Others: Randy Crochier-CPHS Regional Health Agent, Terry Nartewitz – Town Administrator, Jennifer Morse – Board of Health Clerk

Minutes

A motion was made by Jody Stetson and seconded by Ron Kelter to approve the meeting minutes of January 16, 2020.

Vote: 2-0

Appointments

None

FRCOG CPHS Program – Randy Crochier

Food Permit Renewals - Randy shared that there are a few eating establishments that have not applied for their food permits for 2020. Discussion on permit fees, late fees and protocol for renewal reminders and past practice of licensing compared to the permit fees and policy since FRCOG has been in place. Discussion on recent software updates and how to navigate the permitting system. Randy shared that he would be visiting and contacting businesses to apply for the food permit prior to February 1st or face a cease and desist order.

Short Term Rentals

Randy shared that a few applications have been received and FRCOG is working on how to move forward

Tobacco Regulations

Randy shared that the State has adopted new regulations go into effect on June 1, 2020. He is concerned that a lot of consumers are unaware of the recent changes. The first major change is that menthol cigarettes are now considered flavored. The second major change is in that fines will increase with each offense including suspension time for retailers found in violation.

Highland Village Smoking Complaints

FRCOG has an active smoking complaint on Town of Shelburne property – near Cowell Gym. Highland Village is run by the Housing Authority which falls under Federal Building smoking laws that local boards cannot enforce.

Coronavirus Update

The staff at FRCOG has been working together to stay on top of the virus and updates will most likely come from Public Health Nurse – Lisa White. Discussion on viruses and the importance of vaccinations especially in nursing home environments.

Mosquito Control

Terry Nartewicz asked about the Mosquito Control District program. Randy shared that it is run by Greg Lewis at FRCOG after discussion it was decided that Terry will reach out to Mr. Lewis to invite him to a joint Board of Selectmen and Board of Health meeting. Randy thought the cost to join the district is currently \$5000.

Table Top MEDS (Mohawk Emergency Dispensing Site) Drill

There is a Mohawk MEDS drill planned for March 2, 2020 at FRCOG. The scenario for the drill will be a pandemic flu. Discussion about local EDS (Emergency Dispensing Site) Committees and how the drill is run. Jennifer will reach out to Greg Lewis at FRCOG for a link to the MEDS plan and information.

Meeting Agendas and Minutes

Minutes are on the website and both board members had a chance to review past minutes. Minutes will continue to be posted to the website after approval.

Review of Phone Messages, Email and Mail

Jennifer will review phone messages, email and mail bringing all urgent correspondence to the attention of the board members via email. Jennifer will also prepare a weekly report for the board members so they can stay updated and will bring those reports to the BoH meetings.

Outstanding Board Issues

Terry discussed that the former board had held a public hearing for regulations and was unsure of the status. Randy shared that all regulations have to be filed with the DEP and that FRCOG has a listing of all regulations adopted by each town. He will follow up with the board.

Next Meeting

Thursday February 20, 2020 at 10 a.m.

Adjournment

A motion was made by Ron Kelter and seconded by Jody Stetson to adjourn the meeting 9:50 a.m. Vote: 2-0

Respectfully Submitted:

Jennifer Morse

BOH Clerk

January 31, 2020

Approved by Signature: 2/20/2020 2-0