

TOWN OF SHELBURNE

Minutes of Meeting

Board of Health

Tuesday, June 5, 2018

A duly posted meeting of the Shelburne Board of Health was held on Tuesday, June 5, 2018 at 6:30 pm in the meeting room at Shelburne Town Hall, 51 Bridge St., Shelburne Falls, MA.

Present: Bob Gonzalez

Deb Coutinho, Chair

Rob Hicks

Administrative Assistant: Liz Kidder

Absent:

Audience:

The meeting was called to order at 6:30 pm.

Motion to approve the minutes of February 20, 2018 was made by Bob and seconded by Deb.

Vote: 2 in favor, 0 opposed, 1 abstention by Rob who was absent from that meeting.

Poll of audience: no one present.

Appointments: none scheduled.

Special Permit Applications/Variances – Kim Levitch’s proposed screened porch. The Board reviewed it, identified the location of the septic system and well, and determined it was not in conflict with any board of health issues.

Review of phone messages, mail and emails – the Board reviewed information from the FRCOG regarding the transition to a new Health Agent. Deb noted that in the paper this morning was information on a Barn Fest at Becky Ashenden’s on Bassett Rd. This upcoming weekend there will apparently be the third annual Barn Fest. Since it appears to be a growing event, Deb will contact Becky to discuss what permits she is going to need in the future. Deb noted that she had left Becky a message on voicemail recommending that she have porta potties onsite during the event. The Board discussed questions that need to be answered. Deb will follow up on this. It was decided the Board would write a letter noting that she is building an event and would appreciate her coming into Town Hall to explain her plans so that she can obtain the correct permits for this event as it grows. beckyashenden@gmail.com.

Budget for FY 2020 / planning for future years

The Board discussed future capacity needs in order to continue providing the necessary services to the Town. They reviewed a detailed spreadsheet that identifies all the tasks being done by individual Board members. Long term options could include a combination of services utilizing the FRCOG CPHS program or possibly contracting for inspections services with an individual. In planning for next year’s budget, the Board wants to prepare an analysis of the actual costs of the services needed by the Town.

Adult Use Marijuana

The Board reviewed the draft “Regulations To Ensure the Sanitary and Safe Operation of Marijuana Establishments and the Sale of Marijuana for the Town of Shelburne” that were modeled after regulations recently adopted in Conway. The Board also considered comments received from the Shelburne Planning Board and model regulations distributed by the Mass Association of Health Boards. The Board approved a draft regulation to present at the public hearing on June 19th. The Board further decided to limit the number of marijuana retailer operating permits to 3. Under State law, a Town is allowed to limit the number of such permits to 20% of the number of licenses/permits issued for the sale of liquor. In Shelburne there are 5 permits issued to stores to sell liquor; 20% of 5 is 1. The BOH will meet after the hearing, review

any public comments, and consider voting to adopt the regulations. If adopted during the meeting, they will be in place before the Town's moratorium ends on June 30th.

Emergency Management – Chris Myers and Deb went to training at the FRCOG along with other officials from Shelburne. The meeting included a really good discussion with officials from other Towns, including many of the smaller, outlying rural towns.

Inspections –the Board reviewed the food service inspection checklist and discussed activities going on at various farm stores and restaurants. Rob said he would inspect Mocha Myers and Baked and Deb will do Hearty Eats.

Tobacco Control Enforcement – no violations or complaints since the last meeting.

Permit requests – nothing to report. The Town Administrator is coordinating all the temporary food service permits for the 250th celebration. Terry will give Deb a list on Monday of all the food service vendors for the 250th Anniversary weekend.

DPH reports – none.

DEP reports – none.

Invoices – Liz will issue the latest invoices; most people have been responding.

Other Business not reasonably foreseen 48 hours prior to the meeting - nothing presented.

Schedule next meeting: Tuesday, June 19th at 6:30 pm – public hearing on marijuana regulations.

Adjournment

A motion to adjourn the meeting was made by Bob and seconded by Rob.

Vote: 3 in favor, 0 opposed, 0 abstentions

The meeting was adjourned at 8:24 pm.

Respectfully submitted by:

Liz Kidder
Administrative Assistant

List of Documents:

Long Range Planning Spreadsheet
Draft Shelburne Marijuana Regulations