

TOWN OF SHELBURNE
Minutes of Meeting
Board of Health
Tuesday May 23, 2017

A duly posted meeting of the Shelburne Board of Health was held on Tuesday, May 23, 2017 at 6:00 pm in the meeting room at Shelburne Town Hall, 51 Bridge St., Shelburne Falls, MA.

Present: Bob Gonzalez

Deb Coutinho

Absent: Rob Hicks

Administrative Assistant: Liz Kidder

Audience: Jess, an intern with Dr. Topolski

The meeting was called to order at 6:05 pm. Liz noted that Rob had emailed that he is unable to attend.

A motion to approve the minutes of the Shelburne Board of Health March 21, 2017 meeting as written was made by Bob and seconded by Deb.

Vote: 2 in favor, 0 opposed, 0 abstentions

Poll of audience – Jess, a 3rd year medical student who is working at Dr. Topolski's office for the summer introduced herself. She was visiting the Board as part of her internship and her belief that doctor's in rural practices should be involved in their communities.

Appointments – none

Reorganization –

Moved by Bob to appoint Deb as the Chair of the Board of Health. Seconded by Deb.

Vote: 2 in favor, 0 opposed, 0 abstentions.

Moved by Deb and seconded by Bob to appoint Bob as Vice-Chair of the Board of Health.

Vote: 2 in favor, 0 opposed, 0 abstentions.

BOH Budget FY 2018 –

Deb and Bob discussed the final action of ATM, based upon recommendations of the Board of Selectmen, to make only an increase of 16 hours for the Board's Clerk's hours and to make a slight increase the Chairman's salary.

Move to modify the BOH Fee Schedule providing additional funds for the administrative processing of permits –new septic systems, disposal works installer, septic haulers and well construction permits.

Vote: 2 in favor, 0 opposed, 0 abstentions

Special Permit Applications – Becky Ashendon Liz was asked to email to Joe Palmeri and the ZBA members stating that the BOH supports Becky's application for a B&B and that she has been in contact with the BOH and has received information regarding the kitchen and inspections requirements.

Review of phone messages, mail and emails – Deb reviewed the 12 days she has spent on beaver control.

Deb has left a message for Rob to do an inspection of the BSE elementary school cafeteria before they close for the summer.

Municipal Recreational Marijuana update – Planning Board is holding a public discussion during their meeting on June 14th, to review a basic proposal for revising the zoning bylaws to address recreational marijuana facilities. Their initial proposal will be to treat the facilities the same as other similar – retail stores of different sizes, production facilities, etc.

MAPHCO mini-grant update: the Town has received approval for the purchasing of: 20 incidence command vests of varied colors, 12 double sided, 11"x17" sign holders, 12 double sided signs of various messages suitable for EDS, and a freestanding 3 panel privacy screen. Liz and Deb are starting to make those purchases.

Emergency Management Committee/Shelburne drill update – there was an emergency preparedness drill and Deb was made a shelter manager at the Mohawk Trail School. Deb reviewed some of the scenarios that were thrown at her during the drill.

Inspections – the Board reviewed their food service inspection spreadsheet identifying inspections to be completed this year.

Permit requests – nothing presented

DPH reports - nothing presented – the police barracks are in violation which will be dealt with by the MADPH.

DEP reports - nothing presented

Invoices – Liz has been processing the invoices for inspections and people have been responsive.

Training and Certifications –Deb has to update her serve safe certification. Liz and Deb have to update their Conflict of interest certification.

Other Business not reasonably foreseen 48 hours prior to the meeting –nothing presented.

Schedule next meeting –August 15, 2017 unless a meeting is needed sooner, at 6pm.

A motion to adjourn the meeting was made by Bob and seconded by Deb.

Vote: 2 in favor, 0 opposed, 0 abstentions

The meeting was adjourned at 7:21 pm.

Respectfully submitted by:

Liz Kidder
Administrative Assistant

List of Documents: