

TOWN OF SHELBURNE  
Minutes of Meeting  
Board of Health  
Tuesday, April 7, 2015

A duly posted meeting of the Shelburne Board of Health was held on Tuesday, April 7, 2015 at 6:00 pm in the meeting room at Shelburne Town Hall, 51 Bridge St., Shelburne Falls, MA.

Present: Bob Gonzalez, Chair  
Deb Coutinho

Absent: Rob Hicks

Administrative Assistant: Liz Kidder

Press: Diane Broncaccio

**The meeting was called to order at 6:03pm.**

Deb noted that Rob Hicks had called and left a message that he was unable to attend the meeting.

**A motion to approve the minutes of the January 20 meeting and public hearing was made by Deb and seconded by Bob.**

Vote: 2 in favor, 0 opposed, 0 abstentions

**Poll of audience** – none present.

**Special Permit Applications** – Shelburne Woodworking had sought permission to build their workshop building with a roof that measures 38 feet in height. Deb attended the hearing and told the ZBA there were no BOH issues of concern.

**Vavstuga Weaving Studio** – Deb reported she had meet with Becky Ashenden and her husband on their interest in running a weaving workshop at their home on Bassett Road during the summer. Deb will contact Dick Calicewski to get advice on which regulations will apply to the type of workshop they are proposing to conduct.

**Tobacco 21 FH-STOPP** – Deb has attended the meetings related to raising the age for purchase of tobacco products to 21 years old. Several towns nearby have adopted these regulations and the consensus of the Board was to hold a public hearing sometime during the summer or early fall relative to the draft regulations which have been prepared by Mary Kersell of the FH-STOPP.

**Air B&B** - Deb reported on the history of Air B&B concerns in the region. Deb and Liz had been monitoring the local listings, identifying the owners of each property, and contacted them get if any compliance issues were raised based upon the information in their online listings. The Board reviewed a memorandum that the MDPH has distributed relative to Air B&B and similar websites. Liz distributed a memorandum that analyzed what it means to regulated them as specified in that Memo.

**Body Art Establishments** Deb reported that there is a new body art store on the Mohawk Trail at the Arrowhead shops – Sybil's Leaf. She asked Dick Calisewski to do the inspection and he reported that she had a lot of experience and knew what she was doing; the inspection went very well. It is called Sybil's Leaf and she is obtaining the appropriate business license from the Selectboard.

**Review of phone messages, mail and emails** – Deb discussed that the FRCOG has offered to increase their services to the Town and have Glen Ayres do the food service inspections. Deb and Rob Hicks have reviewed a list of all the food service establishments in Shelburne and have divided up responsibilities for ensuring that all the necessary inspections are conducted. Liz will be maintaining a spreadsheet that records all the inspections completed each year. The FRCOG is also seeking local input on potential concerns regarding the Kinder Morgan pipeline. The FRCOG has a copy of the letter that the BOH has already written identifying their concerns. Liz reported that Tom Miner, Conservation Commission, is actively participating in the regional pipeline committee and is

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placing a warrant article on town meeting asking for the establishment of a local committee to represent the Town as the review process proceeds.

**Cooperative Public Health Service Program update** – the Town is budgeting for services by Lisa White, Public Health Nurse.

**Planning Board updates** – Liz reported on the 22 pages of zoning bylaw revisions which will be voted on at Annual Town Meeting. These bylaws include several “housekeeping” articles, a new revised sign bylaw and a large-scale ground-mounted solar-energy facility bylaw.

**MAPHCO – mini-grant program update** – Deb and Liz will work on ordering new supplies and equipment after Deb meets with Lisa White next week regarding flu clinic supply needs.

**Emergency Management Committee update** – Deb reported that because of separation of church and state, Trinity Church is not allowed to be an emergency shelter for the Town and their committee is now they are looking at Cowl gym as an option.

**Inspections-** Deb and Rob are doing food service establishment inspections, and now that spring is finally arriving, she anticipates the scheduling of many septic and Title V inspections.

**Permit requests** – Deb has issued a well permit for Apex Orchards

**DPH reports** - none.

**DEP reports** – none.

**Invoices** - Liz has been sending out invoices for inspection fees as soon as the inspections are done.

**Trainings & Certifications** – Deb may go to a Charlie Kanicki training workshop on well water.

**Other Business not reasonably foreseen 48 hours prior to the meeting** – none.

**Schedule next meeting:** July 21<sup>st</sup> 6pm unless an unexpected need arises before then.

**Public Comment** – Diane Broncacio asked about Air B&B and whether the local BOH is going to be developing regulations. Liz gave Diane a copy of the memo the Board had prepared noting the existing applicable State regulations the BOH would be following.

**Motion to adjourn the meeting was made by Deb and seconded by Bob.**

Vote: 2 in favor, 0 opposed, 0 abstentions

**Meeting adjourned at 6:34pm.**

**Respectfully submitted by:**

Liz Kidder  
Administrative Assistant

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