

TOWN OF SHELBURNE  
Minutes of Meeting  
Board of Health  
**Tuesday, October 23, 2012**

A duly posted meeting of the Board of Health was held on Tuesday, October 23, 2012 at 6:00 PM in the town hall meeting room, 51 Bridge St., Shelburne Falls.

**Present:**

Bob Gonzalez, Chair  
Deborah Coutinho  
Rob Hicks

**Audience:** none present

**Press:** none present

**Meeting was called to order** at: 6:00 pm

**Minutes of previous meeting:** Deb noted that Lisa Danek's name was misspelled on page 2.

**Deb moved to approve the minutes of the meeting of August 23, 2012 as corrected.** Seconded by Rob. Vote: 3 in favor, 0 opposed, 0 abstentions.

**Review of phone messages, mail and emails:** the Board read an email from the Planning Board inviting them to participate on a wind power advisory committee being formed to assist the Planning Board with the development of a premises use wind bylaw. Their goal is to present a bylaw to Annual Town Meeting in the spring. The Board decided to ponder their wind power advisory group participation until next month's meeting. Deb noted that she had gone to all the previous meetings on wind energy facilities and has quite a bit of information. Liz gave the board an update of the process the planning board is pursuing.

Deb summarized emails and phone calls that had been received during the last two months. She reported that she is going to be trained in the state "MAVEN" computer system. Deb read an email from a Conway School of Landscape Design student who requested a copy of the septic design plan for 209 So. Shelburne Rd. where she will be doing a class project. Deb and Liz will get her a copy if there is one in our files.

**Proposed Tobacco Control Regulations:** Deb will be going to the next meeting of the tobacco control group on Nov. 14<sup>th</sup>. Liz had talked to Mary Kersell of the Franklin Hampshire Substance and Tobacco Prevention Partnership and she has prepared draft regulation for Shelburne. The Board decided to ask Mary to attend our next meeting to go over those regulations and identify the options available to the town. Deb has noted that similar regulations have been passed in other towns in Franklin County. Mary Kersell based our draft on the regulations passed by Buckland so there would be consistency in the Village. Liz will call Mary Kersell and check her schedule to see if she can attend a meeting on either November 20<sup>th</sup> or 27<sup>th</sup>. Copies of these draft regulations were distributed to the Board for review.

**Inspections and Permits**

- Smead Hill Road – received the fee for the well permit and installation
- Lucy Fiske Rd – resolved siting on non-conforming lot – fitting everything into the site was a challenge

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_ 1

- 110 Zera Fiske Rd. – Deb did an inspection and it had a cracked box so a permit was issued for a repair. The Board fee will be \$175 to do the work and \$100 for an inspection.
- Notion to Quilt, Mohawk Trail – they had been informed that their system had failed and a septic system replacement is now complete.
- Jeanne and Richard Bole, Old Village Rd – a final plan has been received for a new tank and leachfield.
- Eugene Butler – 441 Mohawk Trail – has submitted an application for a new well and Lynde is the installer. There is an issue regarding the distance from the well to the existing house, this will have to be checked and Bob will contact them.
- Rob asked about Cider Days – Deb noted that Mary Vilban, SFABA, had stopped in and said we should be getting vendors applications soon.

**DPH reports:**

- Mosquito Borne Illness Risk map is in our mail. Deb said we have not received any EEE or West Nile Virus reports since the heavy frost. During the heaviest part of the summer it was a “Moderate” Risk.
- Updated TB surveillance area listing has been revised and sent to the BOH.
- Smokey Bros had received a notice from DPH regarding his water supply and he is in compliance.

**DEP reports:** none received.

**Invoices:** Deb reported that we have received all of the supplies that Rob has ordered under our food grant. Liz faxed the packing slips to Leah at the FRCOG. Rob said that the final item of \$1100-1200 would be books and texts which would use up the grant. Rob would use these books to conduct trainings courses.

**Trainings & Certifications:** Deb reviewed notices of numerous training opportunities. No Board member has participated in any training since the last meeting.

**Flu Clinic:** a flu clinic was held today at the senior center. The BOH was able to get them all the supplies that were needed through the FRCOG and then Deb will reimburse Lisa White from our BOH supplies. The EDS (Ashfield, Buckland, Colrain and Shelburne) will be meeting the end of this week to confirm the date and time of another flu clinic. This will be held at Mohawk Trail Regional High School. They will be giving shots to the students at school and then hold after school hours for adults and other children.

**Other Business:** none presented.

**Schedule next meeting:** our next regular meeting will be November 20<sup>th</sup>. If Mary Kersell can’t make it an alternative date of November 27<sup>th</sup> was proposed. Liz will follow up with Mary to schedule this meeting.

**Deb moved to adjourn the meeting.** Seconded by Rob. Vote: 3 in favor, 0 opposed, 0 abstentions.

**The meeting was adjourned at:** 7:04 PM

Respectfully submitted by,

Liz Kidder  
Administrative Assistant

**Documents discussed at this meeting:**

Draft Regulation Prohibiting Smoking in Workplaces and Public Places

Draft Regulation Prohibiting Smoking in Membership Associations

Sample Regulations Restricting the Sale of Tobacco Products and Nicotine Delivery Products