**SHELBURNE BOARD OF ASSESSORS**

 **Meeting Minutes**

**April 6, 2022**

The meeting was called to order on Tuesday April 6, 2022 at 4:35 p.m. by Alan Coutinho. The meeting was held at the Shelburne Fire Station

Present: Joel Dwight, Alan Coutinho, Jim Richardson, Paula Morse

**Minutes**

Minutes for March 15th were approved by Alan Coutinho, and Joel Dwight.

 **Assistant Assessor Updates –** Assistant Assessor let the Board know that she has contact Patriot 3 times regarding the assessed value of CRP MA Gardner Falls and has had no response. The Board will make a decision regard the abatement request at the next meeting.

Paula was also researching the property at 1394 Mohawk Trail. The system does not reflect the map on file and will be updated. Also it looks like a building was left off of one of the parcels. Paula will research this and create letter to mail to the owners which will be approved by the Board first.

The owner of 1 Pinnacle Lane asked that the Board take a look at the property. A date was set of April 19th at 4:00pm.

**Exemptions**

13-2022 Approved in the amount of $400 Disabled Vet 22

**Abatements –None**

**Next Meeting –** Tuesday April 19th, 4:30pm at Shelburne Fire Station on Mohawk Trail

**Motion was made by Alan Coutinho and seconded by Jim Richardson to adjourn at 4:55pm.**

**Respectfully Submitted:**

**Paula Morse**

**Assistant Assessor**

**April 7, 2022**

 Documents Submitted for signatures:

Monthly Lists RE/PP – January, February, March

MV Abatement Turnover – January, February, March

Warrant to Collector – MV 2nd commitment, Fire District RE and PP