

SHELBURNE BOARD OF ASSESSORS

Meeting Minutes

October 1, 2018

The meeting was called to order at 4:05 m. by Alan Coutinho

Board Members Present Meeting: Alan Coutinho, James Richardson, Jennifer Morse -Assistant Assessor

Board Members Absent: Joe Mattei

Minutes

Minutes of September 10, 2018 were approved¹

Signatures - Signed by both present board members unless otherwise noted

Monthly List August – Motor Vehicle – Levy 2018²

Monthly List September – Real/Estate PP – FY19³

Monthly List September – Motor Vehicle – Levy 2018⁴

JM shared that the Point Motor Vehicle Software install is complete and shared a copy of the new motor vehicle certificate and printed monthly report. Currently the printing is being done on the tax collectors printer due to a malfunction with the Assessors computer.

Chapter Land Applications

Owner Name	Parcels	Classification	Total Acres
Palmeri	17-0-33.1	61A	6.58
Allen	37-0-5, 37-0-22	61A	27.4
Benz	36-0-9, 36-0-4	61A	101
Burge	30-0-12	61B	25.73
Webler	18-0-21	61B	21
Manning	10-0-2.1, 10-0-2.5	61A	12.71
Freitas/Naccarato	19-0-7	61A	12
John Payne	14-0-10.1 (New)	61A	53
Byers/Meijers	17-0-37.1	61A	15.6
Williams	17-0-28,23-0-1,17-0-33	61A	121

Boat Excise

The boat excise list was reviewed⁵. *A motion was made by JR and seconded by AC to not bill for boat excise in Levy Year 2018. Vote: 2-0*

Sales Report – Patriot Properties

Jenn reported that Patriot Properties has been reviewing sales from July 1, 2016 to present for the LA3 – Sales report. Patriot Properties will be in town on October 10th to inspection and review personal property accounts. Jenn will set up a conference call with Patriot when all of the documentation is complete.

Assistant Assessors Updates

Jenn will be attending the What's New in Municipal Law Seminar presented by the DOR on October 4th with and afternoon assessment break out session.

Items not reasonably anticipated by the chair 48 hours in advance of the meeting

Warrant to Collector - Commit #5⁶ (added 10/1/18). The board reviewed and signed Motor Vehicle Commit #5 – Warrant to Collector.

Land Influence Codes⁷ - Jenn inquired on the history of negative land influence codes for parcels. While working on chapter a negative influence for a land locked parcel of chapter was noticed. The three parcels with land locked influence codes were no longer land locked and the board agreed to remove the influence from these parcels. Some of the land influence codes and percentages did not seem to be consistent and will need to be reviewed further after Jenn obtains guidance from DOR on land influence codes. Jenn shared a conversation with Patriot Properties regarding the recent sales in the Patten Hill area that are increasing the land values in that neighborhood. Discussion regarding positive land influences or a view tax.

A motion was made and seconded to adjourn the meeting at 4:32 p.m. all in favor.

Respectfully Submitted:
Jennifer Morse
Assistant Assessor
October 3, 2018

Documents

1. Minutes of September 10, 2018
2. Monthly List August – Motor Vehicle – Levy 2018²
3. Monthly List September – Real/Estate PP – FY19³
4. Monthly List September – Motor Vehicle – Levy 2018⁴
5. Boat Excise – Levy 2018
6. Warrant to Collector – Motor Vehicle Commit #5
7. Land Influence Code Reports

Approved: 11/5/18
Vote: 2-0