

SHELBURNE BOARD OF ASSESSORS

Meeting Minutes

July 9, 2018

The meeting was called to order at 6:00 p.m. by Alan Coutinho

Board Members Present Meeting: Alan Coutinho, Joseph Mattei, Jennifer Morse (Assistant Assessor)

Board Members Absent: Jim Richardson

Minutes

Minutes of May 11, 2018 were approved¹

Signatures - Signed by Alan Coutinho and Joe Mattei unless otherwise noted

Motor Vehicle Abatements²

Monthly List Real Estate – June 2018 Fiscal Year 2018³

Monthly List Motor Vehicle – June 2018 Levy Year 2018⁴

Uncollectible Personal Property and Real Estate – Request from Collector⁵

Motor Vehicle Commitments for Collected Tax – Request from Collector⁶

58 Maple Street

The property record card was reviewed and will be adjusted due to the March fire in the dwelling. The property card will be reviewed again at the August meeting

30 Frank Williams Road – Chapter Land

Mr. Simpson called the office today to discuss the use of the pond for irrigation. Mr. Simpson is unable to find an electrician that can run the wiring at this time however it is intent to finish the project. The solar sits on 10% of 1 acre and the estimated rollback tax for this is a value of \$26 per year. The board agreed to leave the 10% of an acre in Chapter status at this time.

Clause 18A – Financial Policy Draft

The document⁷ was reviewed and will be brought to the August meeting for a final review. Joe questioned if 60 years old was too young. It was decided that since there are very strict requirements for the exemption that 60 years of age seemed fair.

Chapter Applications

Annual chapter applications are due by October 1, 2018. Past precedence mailed chapter applications with letters to all chapter property owners. Many towns locally no longer mail the chapter applications to property owners and post notice of deadline in the newspaper. It was decided that the applications will no longer be mailed to owners however a postcard reminder will be sent to each household. Jennifer will make applications available during open office hours and available at town hall and the website.

Assistant Assessor Updates

Jenn registered for the MAAO Annual Summer School, Course 2 at UMASS the week of August 6th.

A motion was made and seconded to adjourn the meeting at 6:25 p.m. all in favor.

Respectfully Submitted:

Jennifer Morse

Assistant Assessor

July 11, 2018

Documents

1. Minutes of May 11, 2018
2. Motor Vehicle Abatements
3. Monthly List Real Estate – June 2018
4. Monthly List Motor Vehicle – June 2018
5. Uncollectible Real Estate/Personal Property Tax –Request from Collector
6. Warrant to Collect Motor Vehicle Taxes – Multiple years – Request from Collector