

SHELBURNE BOARD OF ASSESSORS
Meeting Minutes
June 11, 2018

The meeting was called to order at 5:00 p.m. by Jim Richardson.

Board Members Present Meeting: Joseph Mattei, Jim Richardson, Jennifer Morse (Assistant Assessor)

Board Members Absent: Alan Coutinho

Inspections

Solar Array Display, Property Owner Josh Simpson. The solar array was measured and JM will estimate the penalty tax for Mr. Simpson. The land use was discussed and Mr. Simpson stated that he may plans to use the solar energy to pump water from his irrigation pond to 1000 blueberry bushes.

Home inspection, Property Owner Frank & Sandy Field. The house was damaged by fire in March 2018. The board will meet in July to discuss the adjustments to the property.¹

Meeting was reconvened at Memorial Hall – Assessors Office at 6:00 p.m. by Jim Richardson

Parsonage Exempt Status

Lewis Goodnow, Debra Washer and Dianthia Wholey attended to the meeting to discuss the exempt status of the First Congregational parsonage on Church Common Road. The group stated that the parsonage had been empty for one year and was now renting to a family from within the church for \$600 per month. They wish to keep the parsonage for future minister use. Jim Richardson explained the same scenario had played out for the Trinity Church. Jenn shared the DOR and MAAO documents for guidance in regards to Charitable and Religious Organizations as well as confirmation from Ryan Johnson/DLS representative that the parsonage is not exempt. There was a discussion on partial exemption if the church were to use a portion of the home.

Minutes

Minutes of April 23, 2018 and May 21, 2018 were approved²

Signatures - Signed by all board members unless otherwise noted

Motor Vehicle Abatements³

Monthly List Real Estate – May 2018 – FY18⁴

Monthly List Motor Vehicle - May 2018 – Levy 2018⁵

Warrant to Collector – Motor Vehicle Commit # 3⁶

Warrant to Collector – FY19- 1st and 2nd Quarter tax for Town (Real Estate & Personal Property)^{7/8}

Warrant to Collector – FY19- 1st and 2nd Quarter tax for Fire District (Real Estate & Personal Property)^{9/10}

Franklin County Assessors Association Follow-up

Jim and Jenn spoke about the annual assessors meeting held in May and shared the document Sansoucy Utility document estimating growth of personal property tax for Franklin County towns. Jenn was nominated on the floor and is now on the Executive Board of the association.

Exemption Information Draft

The draft statutory exemption information flyer was reviewed and approved

Clause 18A – Financial Policy Draft – Tabled to July 9th meeting

778 Mohawk Trail

The letter was reviewed and signed by members present. JM will send the property owner a letter certified mailed and a copy of the property record card.

Assistant Assessor Updates

Preliminary tax billing has been completed

Jenn will be attending the Annual MAAO and Patriot Conference the week of June 18- June 21. The office will be closed.

Jenn registered for the MAAO Annual Summer School, Course 2 at UMASS the week of August 6th.

Registered Land Surveys were reviewed for L. Jarvis and M. Parry properties.

A motion was made and seconded to adjourn the meeting at 6:35 p.m. all in favor.

Respectfully Submitted:

Jennifer Morse

Assistant Assessor

June 13, 2018

Documents

1. Minutes of April 23, 2018
2. Motor Vehicles Monthly List Real Estate
3. Monthly List Real Estate – April 2018
4. Monthly List Motor Vehicle – April 2018
5. Fact Sheet regarding Religious & Charitable Organizations
6. Agreement with Patriot Properties
7. Property Record Card Map 11 Lot 10
8. Property Record Card Map 12 Lot 6