

SHELBURNE BOARD OF ASSESSORS

Meeting Minutes

May 21, 2018

The meeting was called to order at 6:00 p.m. by Jim Richardson.

Board Members Present Meeting: Joseph Mattei, Jim Richardson, Jennifer Morse (Assistant Assessor)

Board Members Absent: Alan Coutinho

Minutes

Minutes of April 23, 2018¹ were tabled

Signatures - Signed by all board members unless otherwise noted

Motor Vehicle Abatements²

Monthly List Real Estate – April 2018 – FY18³

Monthly List Motor Vehicle - April 2018 – Levy 2018⁴

58 Maple Street

The property owner of 58 Maple Street contacted the office regarding the March 27, 2018 fire at the home.

The board of assessors is requesting an inspection of the property to determine the damage and possible value change. Jenn to set up inspection.

Farm Plate Exemption Vote

A motion was made by Jim Richardson and seconded by Joe Mattei to not commit Farm Plate excise plates.

After a short discussion the motion was voted 2-0 in favor.

Parsonage Exempt Status

Jenn emailed members the fact sheet⁵ created by the DOR/DLS pertaining to religious and charitable organizations and their exempt status. Alan Coutinho had stated that a representative of church may reach out or be present at the meeting to discuss the parsonage no longer being exempt as it is being rented. No member of the church was present.

Patriot Properties Cyclical Inspection Agreement

The agreement⁶ for Patriot Properties to complete 340 cyclical inspections was signed by both members. The money for the project was a capital request granted at the Annual Town Meeting and will take place in Fiscal Year 2019.

10 Water Street - Exempt Property Status

JM presented the board with the requested donation list from the VFW including amounts. After the discussion it was decided that the property at 10 Water Street would remain exempt.

Property Record Card Review

Map 11 Lot 10⁷ - Record card was reviewed by the board. After inspection in April the basement footage and other small changes were made to the card including the addition of the shed. This property is no longer exempt and will be added to the tax rolls for Fiscal Year 2019.

Map 12 Lot 6⁸ - Record card was reviewed by the board. Changes to the card include the removal of a shed. Jenn called two local towns to see how they assessed yurt structures with decks (Charlemont and Heath). After consulting with the two towns the deck/yurt closest to the road were added to the yard items with the deck being in dilapidated condition and the yurt being listed as a shed/yurt in poor condition. The land use was changed to a seasonal camp and the second yurt (further back from the road) listed. The value of the property went up approx... \$10,000 with the addition of the two yurts and one deck. The board of health confirmed that there is a compost toilet and well on the property.

FCAA Meeting Reminder

The Franklin County Assessors Association Meeting will be held on Thursday May 24, 2018 at the Country Club of Greenfield. Jim Richardson will be representing the Town of Shelburne at this event and will report back at the next meeting.

Assistant Assessor Updates

Jenn worked with and thanks Joe Judd for his help with the certification and cover letter sent to the DOR/DLS databank confirming that Shelburne has adopted option 41C – senior exemption.

Jenn will be attending the Annual Patriot User Conference and MAAO Conference from June 18 – June 22nd. Jenn has two remaining vacation days that will be used for two half days and one full day in June. Emails will be sent reminding members and a sign will be posted on the phone and door for the public.

A motion was made and seconded to adjourn the meeting at 6:12 p.m. all in favor.

Respectfully Submitted:

Jennifer Morse
Assistant Assessor
May 23, 2018

Documents

1. Minutes of April 23, 2018
2. Motor Vehicles Monthly List Real Estate
3. Monthly List Real Estate – April 2018
4. Monthly List Motor Vehicle – April 2018
5. Fact Sheet regarding Religious & Charitable Organizations
6. Agreement with Patriot Properties
7. Property Record Card Map 11 Lot 10
8. Property Record Card Map 12 Lot 6