

SHELBURNE BOARD OF ASSESSORS
Meeting Minutes
April 23, 2018

The meeting was called to order at 3:30 p.m. by chair Alan Coutinho.

Board Members Present Inspections: Alan Coutinho, Joseph Mattei, Assistant: Jennifer Morse

Board Members Present Meeting: Alan Coutinho, Joseph Mattei, Jim Richardson, Jennifer Morse

Inspections

Geffen - Alan Coutinho, Joe Mattei and Jennifer Morse visited the property at 778 Mohawk Trail¹ to inspect the yard items on the property record card. Measured was the 7x8 shed and the deck with yurt, noted was the 19x19 barn structure and another yurt on the property. JM to contact the DOR to get recommendation for taxation. The property record card will be updated and reviewed at the next meeting.

AKM Realty - Alan Coutinho, Joe Mattei and Jennifer Morse visited the property at 412 Mohawk Trail² that is no longer exempt and took measurements. The property record card will be updated and reviewed at the next meeting.

The meeting reconvened at Memorial Hall at 4:10 p.m.

Minutes

Minutes of April 2, 2018³ were approved

Signatures - Signed by all board members unless otherwise noted

Motor Vehicle Abatements⁴

Real Estate Abatement Denial Notice⁵

Motor Vehicle Commitment #50⁶

Franklin County Assessors Association Annual Meeting

Jim Richardson will attend the May 24, 2018 FCAA Annual Meeting and Presentation

Josh Simpson – Solar Display

JM shared the plans to the board of the solar display in the field. The board will inspect the solar display and take measurements to remove the land from chapter status if they find that the land cannot be kept in the current use. The board will inspect on Monday May 14th at 5:30 p.m.

10 Water Street - Exempt Property Status

A representative joined the Board of Assessors to discuss the exempt status of the property. 1244 square feet is currently being rented to a business. It was confirmed that the organization does use the space for meetings and they donate the net income to several charities. A list was provided to the assessors of the donations for the last two years without monetary information. The board requested that they be provided with an updated list showing the amount of money donated to outside organizations.

Lisa Goddard – Echo Art Gallery

Ms. Goddard joined the Board of Assessors to discuss the personal property tax assessed to her art gallery on Bridge Street. Ms. Goddard was given explanation of personal property tax⁸ and the form of list. JM informed her that an inspector from Patriot Properties and the Board of Assessors would be out to inspect the property and could help her with the form of list. A form of list was not filed for Fiscal Year 2018 and Patriot Properties estimated the value of the property, Ms. Goddard did not appeal the tax by the February 1, 2018 deadline.

Assistant Assessor Updates

JM provided all members of the board with documentation they would need to support the Annual Town Meeting Warrant. Included in the packet was information on the Senior Exemption 41C, and Capital Requests for new motor vehicle software and cyclical inspection completion.

Next Meetings: May 14, June 11th, July 9th, August 13th

A motion was made and seconded to adjourn the meeting at 4:55 p.m. all in favor.

Respectfully Submitted:

Jennifer Morse

Assistant Assessor

April 25, 2018

Documents

1. Geffen Property Record Card
2. AKM Realty Property Record Card
3. Minutes April 2, 2018
4. Motor Vehicle Abatement Certificates
5. Real Estate Denial Notice
6. Motor Vehicle Warrant to Collector Commitment 50
7. Simpson Solar Display Plan
8. Personal Property FAQ's from DOR