

SHELBURNE BOARD OF ASSESSORS

Meeting Minutes February 21, 2018

The meeting was called to order at 4:30 p.m. by chair Alan Coutinho.

Board Members Present: Alan Coutinho, James Richardson, Joseph Mattei, Jennifer Morse (Assistant)

Signatures - Signed by all board members unless otherwise noted

Real Estate Abatement Certificates – Town and Fire District

Monthly List - Real Estate/Personal Property January 2018, Levy 2018

Monthly List - Motor Vehicle January 2018 Levy 2017 & Levy 2018

Motor Vehicle Warrants to Collector - Commitment #7- 2017 and Commitment #1- 2018

Real Estate Exemption Certificates – Town and Fire District

Assistant Assessor Updates/30 Frank Williams Road

Faye Whitney Zoning Board Clerk asked for a letter from the Board of Assessors in reference to the solar project at 30 Frank Williams Road. The letter states the size of the parcel as well as the intent of the BOA in relation to the Chapter 61A land under the solar panels. The letter was signed by all board members present.

Apex Orchards Abatements and Revised Warrant to Collector

JM and AC met with Mr. Smith from Apex Orchards and reviewed all of his property record cards making corrections and revising the parcel the new store sits on. Abatement certificates for three parcels were signed and the revised warrant to collect was signed. Mr. Smith had a letter from MDAR stating that all land, even under the store was to be assessed with APR/Chapter rates.

Singley Building Lot Split

JM shared that Josh Simpson was in the office and discussion turned to the Survey of the property owned by Ancient Glacier LLC. JM explained to Mr. Simpson that looking at the survey from the perspective of the Board of Assessors it looks as if the intent was to divide the one parcel into several parcels. Mr. Simpson stated that was not the case but to show the deed references and land purchased around the building to be combined with the original parcel. JM recommended that Ancient Glacier write a letter to the BOA, Zoning Board and Planning Board stating the intent of the survey since it has brought confusion. Mr. Simpson shared that they are currently removing the asbestos from around the windows and will begin demolition in the near future. JM asked Mr. Simpson to please notify the town as the demolition plans move forward.

The BOA asked that a letter go to Ancient Glacier explaining the recommendation provided by JM and that the survey be updated as well. The current survey when sent to the mappers will separate out all of the parcels as shown. AC presented the board with a letter asking Ms. Stark attorney and co-owner of the Singley Building to make appointments and visit the Board of Assessors Assistant in regards to the Singley building only in Shelburne. The Assistant Assessor also works for the Town of Ashfield and was approached by Ms. Stark while at work in Ashfield.

A motion was made and seconded to adjourn the meeting at 5:00 p.m.

Next Meeting: March 5, 2018 Inspection at 1443 Mohawk Trail at 3:30 to reconvene at Town Hall.

Respectfully Submitted:

Jennifer Morse
Assistant Assessor
February 26, 2018

Documents

1. Monthly Lists – January 2018 Levy 2018/2017
2. Motor Vehicle Abatements
3. Warrant to Collect – Motor Vehicle, Revised Warrant to Collector
4. Land Survey for Ancient Glacier at 19 Bridge Street
5. Letter to Zoning Board regarding 19 Bridge Street
6. Letter to Ancient Glacier regarding Assistant Assessor Shelburne Hours