

SHELBURNE BOARD OF ASSESSORS

Meeting Minutes

March 14, 2016

Meeting called to order at 5:30 PM Attending: Alan Coutinho; Jim Richardson, Joe Mattei, Jennifer Morse

Property visits of 5 Maple Street and 16 Halligan Avenue were conducted prior to the start of the meeting.

Signatures: Signed by all members unless otherwise noted

Real Estate Abatement Denials

Real Estate Abatement Certificates

Motor Vehicle Abatements (2013 & 2016)

Fire District Exemption Certificates

Monthly Lists for January/February 2016 - Real Estate/Personal Property and Motor Vehicle

Warrant to the Collector - Motor Vehicle Commitment #1

Exemption Request

An exemption request for 37A – Blind was reviewed and signed by all members

Assistant Assessors Position

Mayflower is the only proposal received for assessing services for the FY17 triennial certification. Jenn has been in contact with Patriot Properties and will reach out to them again. Patriot properties would include a software conversion with their assessing services proposal. Jenn will be receiving some CAMA and report training on Tuesday afternoon. Jenn has signed up to take Course 101 in Barnstable in April. A proposal for assessing services was received by Regional Resources and Jenn will follow up with Terry to get a copy of that proposal.

ATB Hearing

ATB hearing is scheduled for June 23, 2016 in Northampton at this time Joe and Alan plan on attending.

Interim Assistant Report

- Shelburne Falls Fire District - Marion Scott met with Jenn regarding the reports needed to generate the tax bills for the Shelburne Falls Fire District.
- Income and Expense Forms - One of the directives of the DOR was to establish an Income and Expense program to ensure better response from Commercial, Industrial and Apartment property.
- Office Closures - March 30 (late arrival), April 5, April 12, and April 27 to attend training.

Real Estate Abatements

Perkins - Jenn will change value of building from Excellent to Very Good and bring the new valuation to the next meeting.

Meeting Minutes

Minutes of February 29, 2016 were approved and signed by all board members

Next Meeting

Monday March 28 @ 6 p.m. Property Visit at 3 Bridge Street at 5:30 p.m.

The board adjourned at 6:10 p.m.

Respectfully Submitted:
Jennifer Morse - Interim Assessor Assistant
March 16, 2015
