

**SHELBURNE BOARD OF ASSESSORS**  
**MINUTES of January 6, 2014 Meeting**

1. Meeting Called to Order at 6:12PM - Jim Richardson, Alan Coutinho, Bill Barry present  
Joe Mattei not able to attend, had schedule conflict
  2. Signed Previous Meeting Minutes
  3. regarding Coreen Young's planned sale of 2.03 Acres of Chapter Land, we discussed status of Town's Right of First Refusal and the Roll-Back Tax land valuation
  4. Update On The Start Of Fiscal Year 2015 work on
    - a. About 140 "Form Of List" forms for Reporting Of Personal Property mailed
    - b. Exemption forms mailed to Vets, Seniors, Surviving Widows, Blind people
  5. Status Of Chapter Land Applications, new Tax liens, etc.
    - All received applications are complete and ready for approval
    - prior to Christmas, we recorded 6 new chapter liens, and released 5 obsolete liens
    - payment was just received for additional chapter liens
    - a second payment for other liens is "in the mail"
    - Board agreed that, at the next meeting, they will sign approval on each of the approx 60 chapter applications
  6. Bill Barry provided updates on
    - a. All 2013 Property Sales are in CAMA, with 1 exception
    - b. CAMA – need to complete CAMA data roll-over to FY2015
    - c. Building Permits, CAMA not updated for several months
    - d. Need to schedule work to purchase and convert to new computer
  7. Reminder that Year Budget Development, proposals need to be completed by end of January
  8. Next Meeting, as previously planned, will be Tuesday January 21 6PM  
In February we will return to the 2<sup>nd</sup> and 4<sup>th</sup> Monday schedule for board mtgs
  9. Adjourned at 6:38PM
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