

October 15, 2024
Minutes for meeting

In attendance: Will Flanders, Joan Lapierre, Mary Lou Gallup, Jennifer Hale, John MacGibbon, Edith Bingham

4:07 meeting begins

Approval of minutes from Sept. 17; with addition to be made: Mary Lou will write a letter with concerns on Sidewalk Repair applications, Joan will look at it and send it to applicants. Jen motion to approve, John second, unanimous approval by the group.

Discussion on the Sidewalk proposal:

Will has sent a letter to owners on an easement to the town from the two owners.

The next question, will the town accept it? Also issues discussed were:

ADA compliance

Tree roots affected

Who makes the proposal, town or owners?

Ownership

On going responsibility, liability

Will: suggested to approve proposal depending on legality and ownership questions being resolved. John motioned to approve, Edith second, unanimously approved.

Discussion began on a scoring sheet for application, created by Jen and Mary Lou, based on the Hanson, MA plan. Various changes were made by the group on the rubric which will be presented and finalized in the next meeting.

When final applications come in we will work on evaluations and approval for February/ March, to make proposals at town meeting in April. In December we will review and discuss applications, in January meet with applicants, in February have public hearing, in March vote to approve or not. Will will write the warrant articles for town meeting, Jen and Mary Lou will update scoring sheet.

Other issues discussed were:

Level of risk, liability.

What if an applicant pulls out.

References

Experience levels and qualifications, applicant and contractor

Follow up on project

Payments thru Terry Narcowitz

Signs on site

Newspaper coverage

Mary Lou suggested applicants should take legal agreement for liability.

Meeting adjourned at 5:50, Will motion, Jen second.

