**Official Record as Certified by Town Clerk Joseph Judd**

**Meeting called to Order at 10:02AM BY Moderator Sylvia Smith**

**Attendance - 89 Voters in attendance at - 10:06AM**

**A TRUE COPY ATTEST DATED 06/22/2020**

**TOWN WARRANT**

**FOR THE ANNUAL TOWN MEETING (PT. 1)**

**2021**

**THE COMMONWEALTH OF MASSACHUSETTS**

**FRANKLIN SS.**

**To either of the Constables of the Town of Shelburne in the County of Franklin:**

**IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS,** you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet at the **Town Hall, 51 Bridge Street** in said **Shelburne on Saturday, June 13 , 2020 at 10:00 o’clock in the morning (Sunday, June 14, 2020 at 2:00 pm – Rain Date)**, then and there to act on the following articles:

**ARTICLE 1**. To hear the annual reports of the officers of the Town and to act thereon.

***PASSED OVER UNANIMOUSLY WITH ONE ABSTENTION***

**ARTICLE 2**. To see if the Town will vote to set the salaries of the Elected Officials within the Town in accordance with MGL. Chapter 41, Section 108 as follows, or take any other action relative thereto.

Moderator $ 175 Town Clerk $22,728

Chairman, Board of Selectmen $3,063 Town Collector $31,118

Selectmen $2,753 Tree Warden $ 951

Selectmen $2,753 School Committee $ 396

Chairman, Board of Assessors $2,788 School Committee $ 396

Assessor $2,361

Assessor $2,361

**Brad Walker Moved to Amend Article 2, School Committee Stipends back to FY 2020 number. Jason Cusimano Second**

***PASSED UNANIMOUSLY AS AMENDED***

**ARTICLE 3**. To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to enter into compensating balance agreements for Fiscal Year 2021, pursuant to M.G.L. c.44, section 53F, or take any other action relative thereto.

***PASSED UNANIMOUSLY***

**ARTICLE 4**. To see if the Town will vote to authorize the Board of Selectmen to apply for, execute contracts and expend Massachusetts Small Cities Program grants or monies, or any Federal or State grants or monies, received as set forth in the appropriate application, or take any action relative thereto.

***PASSED UNANIMOUSLY***

**ARTICLE 5**. To see if the Town will vote to accept and appropriate any and all funds provided to the Town by the State under Chapter 90 and such other funds as the Commonwealth of Massachusetts Department of Transportation may provide, and to authorize the Board of Selectmen to enter into contracts with Commonwealth of Massachusetts Department of Transportation for Chapter 90 monies allocated to the Town by the State, or take any action relative thereto.

***PASSED UNANIMOUSLY***

**ARTICLE 6**. To see if the Town will vote to appropriate sums of money for the following purposes and to raise the required amounts by taxation, or otherwise provide, or take any other action relative thereto.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| 06/13/20 Final | **2020** | **2020** | **2020** | **2021** | **2021** | **Increase** |
|  | **Request** | **Adjust** | **Final** | **Request** | **Final** | **Decrease** |
| **GENERAL GOVERNMENT** | **824,682** | **1,640** | **816,322** | **855,572** | **839,579** | **2.8%** |
| 114 5100 Moderator's Salary | 170 |  | 170 | 175 | 175 | **2.9%** |
| 122 5100 Selectmen's Salaries | 8,360 |  | 8,360 | 8,569 | 8,569 | **2.5%** |
| 122 5110 General Government Salaries | 132,039 |  | 132,039 | 142,475 | 137,732 | **4.3%** |
| 840 919 4540 OPEB Trust Fund | 15,000 |  | 15,000 | 15,000 | 10,000 | **-33.3%** |
| 122 5400 Selectmen's Expense | 1,930 |  | 1,930 | 1,930 | 1,930 | **0.0%** |
| 131 5400 Finance Committee Expense | 140 |  | 140 | 140 | 140 | **0.0%** |
| 132 5400 Reserve Account | 2,700 |  | 2,700 | 2,700 | 2,700 | **0.0%** |
| 135 5400 Accounting Services | 22,366 |  | 22,366 | 25,944 | 25,944 | **16.0%** |
| 135 5420 Audit Town Records | 14,500 |  | 14,500 | 14,500 | 14,500 | **0.0%** |
| 141 5110 Assessor's Salary | 7,510 |  | 7,510 | 7,510 | 7,510 | **0.0%** |
| 141 5400 Assessor's Expense | 8,120 |  | 8,120 | 8,570 | 8,570 | **5.5%** |
| 141 5420 Assessor's Contracted Services | 12,500 |  | 12,500 | 15,500 | 15,500 | **24.0%** |
| 145 5400 Treasurer's Expense | 4,922 |  | 4,922 | 3,988 | 3,988 | **-19.0%** |
| 145 5420 Payroll Expense | 4,300 |  | 4,300 | 3,300 | 3,300 | **-23.3%** |
| 145 5410 Tax Title | 1,000 |  | 1,000 | 10,000 | 10,000 | **900.0%** |
| 146 5100 Town Collector's Salary | 30,359 |  | 30,359 | 31,118 | 31,118 | **2.5%** |
| 146 5110 Staff Certifications | 2,000 |  | 2,000 | 2,500 | 2,500 | **25.0%** |
| 146 5400 Town Collector's Expense | 4,151 |  | 4,151 | 4,255 | 4,255 | **2.5%** |
| 146 5410 Town Collection Software Maint. | 5,589 |  | 5,589 | 5,589 | 5,589 | **0.0%** |
| 151 5400 Legal Expense | 9,500 |  | 9,500 | 9,500 | 9,500 | **0.0%** |
| 161 5100 Town Clerk's Salary | 22,173 |  | 22,173 | 22,728 | 22,728 | **2.5%** |
| 161 5400 Town Clerk's Expense | 1,080 |  | 1,080 | 1,080 | 1,080 | **0.0%** |
| 161 5420 Town Reports | 1,100 |  | 1,100 | 1,100 | 1,100 | **0.0%** |
| 161 5430 Preservation of Town Records | 2,200 |  | 2,200 | 5,000 | 3,000 | **36.4%** |
| 162 5400 Election Expense | 9,950 |  | 9,950 | 9,950 | 9,950 | **0.0%** |
| 162 5410 Registrars | 1,320 |  | 1,320 | 1,320 | 1,320 | **0.0%** |
| 171 5400 Conservation Commission | 3,333 |  | 3,333 | 3,020 | 3,020 | **-9.4%** |
| 175 5400 Planning Board | 5,975 |  | 5,975 | 6,109 | 6,109 | **2.2%** |
| 176 5400 Zoning Board Expense | 2,034 |  | 2,034 | 2,577 | 2,577 | **26.7%** |
| 182 5400 S.F. Village Partnership | 10,000 |  | 0 | 0 | 0 | **0.0%** |
| 182 5410 S.F. Beautification Account | 1,000 |  | 1,000 | 1,000 | 1,000 | **0.0%** |
| 192 5400 Town Office Expense | 13,730 |  | 13,730 | 13,730 | 13,730 | **0.0%** |
| 192 5410 Computer Account | 14,832 |  | 14,832 | 15,788 | 15,788 | **6.4%** |
| 192 5420 Town Web Site | 1,080 |  | 1,080 | 1,080 | 1,080 | **0.0%** |
| 192 5430 Memorial Hall Expense | 15,295 | 1,000 | 16,295 | 16,295 | 16,295 | **0.0%** |
| 192 5450 Memorial Hall Internet Access | 2,220 | 640 | 2,860 | 3,000 | 3,000 | **4.9%** |
| 192 5460 Elevator Maintenance Account | 8,000 |  | 8,000 | 8,000 | 6,000 | **-25.0%** |
| 192 5470 Town-Wide Notification Sys. | 2,463 |  | 2,463 | 2,463 | 2,463 | **0.0%** |
| 193 5400 Property & Liability Insurance | 36,750 |  | 36,750 | 39,200 | 39,200 | **6.7%** |
| 193 5410 Officers Bonding | 1,000 |  | 1,000 | 1,000 | 1,000 | **0.0%** |
| 199 5400 Longevity Pay | 3,000 |  | 3,000 | 3,000 | 3,000 | **0.0%** |
| 691 5410 APR Local Match | 1,250 |  | 1,250 | 1,250 | 1,250 | **0.0%** |
| 691 5420 Land Preservation | 1,250 |  | 1,250 | 1,250 | 0 | **-100.0%** |
| 752 5900 Interest Expense | 3,000 |  | 3,000 | 3,000 | 2,000 | **-33.3%** |
| 830 5310 FRCOG - Core | 15,355 |  | 15,355 | 15,519 | 15,519 | **1.1%** |
| 830 5340 FRCOG - Highway | 2,348 |  | 2,348 | 2,464 | 2,464 | **4.9%** |
| 830 5350 FRCOG - Reg. Health Services | 11,315 |  | 11,315 | 11,541 | 11,541 | **2.0%** |
| 911 5400 County Retirement | 107,409 |  | 107,409 | 113,896 | 113,896 | **6.0%** |
| 912 5400 Worker's Compensation | 32,046 |  | 32,046 | 32,046 | 32,046 | **0.0%** |
| 913 5400 Un-Employment Insurance | 980 |  | 980 | 1,009 | 1,009 | **3.0%** |
| 914 5400 Health Insurance | 190,967 |  | 190,967 | 189,453 | 189,453 | **-0.8%** |
| 914 5410 Life Insurance | 895 |  | 895 | 895 | 895 | **0.0%** |
| 916 5400 Medicare | 12,176 |  | 12,176 | 12,546 | 12,546 | **3.0%** |
|  |  |  |  |  |  |  |
| . | **2020** | **2020** | **2020** | **2021** | **2021** | **Increase** |
|  | **Request** | **Adjust** | **Final** | **Request** | **Final** | **Decrease** |
| **PUBLIC SAFETY** | **340,122** | **907** | **342,211** | **346,878** | **346,878** | **1.4%** |
| 210 5110 Police Department Salaries | 252,988 |  | 252,988 | 255,077 | 255,077 | **0.8%** |
| 210 5400 Police Department Expense | 53,798 |  | 53,798 | 56,288 | 56,288 | **4.6%** |
| 210 5130 Constable | 100 |  | 100 | 125 | 125 | **25.0%** |
| 220 5110 Fire Marshall | 58 |  | 58 | 60 | 60 | **3.4%** |
| 220 5400 Forest Fires | 50 |  | 50 | 50 | 50 | **0.0%** |
| 291 5100 Emergency Management Dir. | 318 |  | 1,500 | 1,538 | 1,538 | **2.5%** |
| 291 5400 Emergency Mgmnt Expense | 1,675 |  | 1,675 | 1,675 | 1,675 | **0.0%** |
| 292 5100 Animal Control Officer | 6,178 |  | 6,178 | 6,178 | 6,178 | **0.0%** |
| 292 5400 Animal Control Expense | 800 |  | 800 | 800 | 800 | **0.0%** |
| 294 5110 Tree Warden | 928 |  | 928 | 951 | 951 | **2.5%** |
| 294 5400 Shade Tree Maintenance | 7,000 |  | 7,000 | 7,000 | 7,000 | **0.0%** |
| 294 5410 Shade Tree Replacement | 625 |  | 625 | 625 | 625 | **0.0%** |
| 424 5400 Street Lights | 15,604 | 907 | 16,511 | 16,511 | 16,511 | **0.0%** |
| **EDUCATION** | **2,414,433** |  | **2,414,433** | **2,614,353** | **2,531,232** | **4.8%** |
| 310 5100 School Committee Stipends | 1,160 |  | 1,160 | 1,188 | 1,160 | **0.0%** |
| 310 5400 Mohawk Trail Reg. School | 2,268,665 |  | 2,268,665 | 2,355,593 | 2,300,000 | **1.4%** |
| 320 5410 Vocation Tuition & Transportation | 27,500 |  | 27,500 | 27,500 | 0 | **-100.0%** |
| 320 5400 Franklin County Tech School | 117,108 |  | 117,108 | $230,072 | 230,072 | **96.5%** |
| **HIGHWAYS** | **470,035** | **2,250** | **466,832** | **474,117** | **474,117** | **1.6%** |
| 422 5120 Highway Salaries | 245,735 |  | 242,532 | 246,817 | 246,817 | **1.8%** |
| 422 5400 Highway Maintenance | 89,000 |  | 89,000 | 89,000 | 89,000 | **0.0%** |
| 423 5400 Snow & Ice Removal | 114,300 |  | 114,300 | 114,300 | 114,300 | **0.0%** |
| 422 5410 Buildings & Grounds | 21,000 |  | 21,000 | 21,000 | 21,000 | **0.0%** |
| 422 5420 EV Charging Stations |  | 2,250 | 2,250 | 3,000 | 3,000 | **33.3%** |
| **HEALTH-SANITATION** | **96,976** | **1,167** | **95,712** | **105,524** | **105,524** | **10.3%** |
| 241 5400 Building Inspection Program | 7,500 |  | 7,500 | 7,600 | 7,600 | **1.3%** |
| 293 5400 Animal Inspector | 668 | 165 | 833 | 854 | 854 | **2.5%** |
| 439 5420 Solid Waste Management Dist. | 6,833 |  | 6,833 | 7,774 | 7,774 | **13.8%** |
| 433 5400 Refuse Collection | 72,190 |  | 72,190 | 81,011 | 81,011 | **12.2%** |
| 439 5400 Hazardous Waste Day | 1,500 | 1,002 | 2,502 | 2,474 | 2,474 | **-1.1%** |
| 440 5100 Sewer Commissioner Salaries | 916 |  | 916 | 939 | 939 | **2.5%** |
| 512 5100 Board of Health Salaries | 3,138 |  | 1,400 | 1,400 | 1,400 | **0.0%** |
| 512 5400 Board of Health Expense | 4,231 |  | 3,538 | 3,472 | 3,472 | **-1.9%** |
| **RECREATION** | **21,993** | **0** | **21,993** | **22,348** | **22,348** | **1.6%** |
| 630 5428 Recreation | 1,835 |  | 1,835 | 1,881 | 1,881 | **2.5%** |
| 630 5410 Cowell Gym Maintenance | 18,700 |  | 18,700 | 19,000 | 19,000 | **1.6%** |
| 692 5430 Bridge of Flowers | 358 |  | 358 | 367 | 367 | **2.5%** |
| 692 5410 Military Band | 1,100 |  | 1,100 | 1,100 | 1,100 | **0.0%** |
| **HUMAN SERVICES** | **186,788** | **0** | **186,788** | **211,564** | **206,564** | **10.6%** |
| 491 5400 Care of Hill Cemetery | 9,200 |  | 9,200 | 9,200 | 9,200 | **0.0%** |
| 543 5410 Care of Veteran's Graves | 825 |  | 825 | 825 | 825 | **0.0%** |
| 543 5400 Veteran's Benefits | 20,000 |  | 20,000 | 20,000 | 15,000 | **-25.0%** |
| 543 5420 Veteran's Center | 3,762 |  | 3,762 | 4,193 | 4,193 | **11.5%** |
| 541 5400 Council on Aging | 84,365 |  | 84,365 | 106,578 | 106,578 | **26.3%** |
| 610 5400 Shelburne Free Public Library | 33,954 |  | 33,954 | 34,746 | 34,746 | **2.3%** |
| 610 5410 Arms Library | 32,970 |  | 32,970 | 34,289 | 34,289 | **4.0%** |
| 610 5420 Pratt Building Maintenance | 862 |  | 862 | 883 | 883 | **2.4%** |
| 692 5400 Memorial Day | 850 |  | 850 | 850 | 850 | **0.0%** |
|  |  |  |  |  |  |  |
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|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  | **2020** | **2020** | **2020** | **2021** | **2021** | **Increase** |
|  | **Request** | **Adjust** | **Final** | **Request** | **Final** | **Decrease** |
| **BUDGET SUMMARY TOTALS** | **4,355,029** | **5,057** | **4,344,291** | **4,630,356** | **4,526,242** | **4.2%** |
| **General Government** | **824,682** | **1,640** | **816,322** | **855,572** | **839,579** | **2.8%** |
| **Public Safety** | **340,122** | **0** | **342,211** | **346,878** | **346,878** | **1.4%** |
| **Education** | **2,414,433** | **0** | **2,414,433** | **2,614,353** | **2,531,232** | **4.8%** |
| **Highways** | **470,035** | **2,250** | **466,832** | **474,117** | **474,117** | **1.6%** |
| **Health & Sanitation** | **96,976** | **1,167** | **95,712** | **105,524** | **105,524** | **10.3%** |
| **Recreation** | **21,993** | **0** | **21,993** | **22,348** | **22,348** | **1.6%** |
| **Human Services** | **186,788** | **0** | **186,788** | **211,564** | **206,564** | **10.6%** |
| **Brad Walker Moved to Amend line item 310 5100, School Committee Stipends back to FY 2020 number of $1160.00. Jason Cusimano Second**  **Kristian Whitsett then moved to amend line item 310 5400, MTRSD Budget to $2,300,000. Jason Cusimano Second.**  **Vote then taken on the new amended FY2021 budget of $4,526, 232**  ***PASSED UNANIMOUSLY*** |  |  |  |  |  |  |

**ARTICLE 7**. To see if the Town will vote to appropriate **the sum of $95,601** to be used to **fund the Mohawk Trail Regional School District capital budget for fiscal year 2021**; to meet this obligation **transfer $500** from the **Quintus Allen Trust Fund** and **raise and appropriate the balance of $95,101** *(debt exclusion applies)*or take any other action relative thereto.

***PASSED UNANIMOUSLY WITH ONE ABSTENTION***

**ARTICLE 8**. To see if the Town will vote to **transfer the sum** **$35** from the **Ozro Miller Trust Fund Account**, said sum to be placed in **the Memorial Day Expense Account # 001-692-5432**, or take any other action relative thereto.

***PASSED UNANIMOUSLY – NO DISCUSSION***

**ARTICLE 9.** To see if the Town will vote to **transfer** **the sum of $1,260 from the Cowell Gym User Fee Account #245-630-5400;** said **sum to be added to the Recreation Account #001-630-5428 and shall be used to supplement the Cowell Gym Director’s Salary**, or take any other action relative thereto.

***PASSED UNANIMOUSLY – NO DISCUSSION***

**ARTICLE 10.** To see if the Town will vote to **approve the following Revolving Fund Accounts in accordance with the Town of Shelburne Town By-laws Section 8 entitled: Departmental Revolving Funds** or take any other action relative thereto.

Police Department $5,000 Recreation Committee $2,000

Town Clerk $2,500 Open Space Committee $2,000

Board of Health $2,000 Agricultural Commission $4,000

Zoning Board $1,000 Conservation Commission $1,000

***PASSED UNANIMOUSLY – NO DISCUSSION***

**ARTICLE 11**. To see if the Town will vote to **transfer** **the sum of $136,911 from the Stabilization Account #830-919-5400** to **fund the following capital expenditures,** or take any other action relative thereto.

**Franklin County Technical School Capital Budget $ 6,403.00**

*Second Year Payment on Capital Improvement Projects*

**Roof Replacement/Repair Stabilization Account #831-919-4540 $ 5,000.00**

*For future repair of replacement of town-owned roofs*

**Municipal Vehicle Stabilization Account #832-919-4540 $35,000.00**

*For replacement of town-owned vehicles.*

**Highway Equipment Stabilization Account #833-919-4540 $35,000.00**

*For purchase of Highway Equipment in subsequent years.*

**Police Station/Municipal Building $46,388.00**

*Second year payment for purchase of building.*

**Police Radio Upgrade $ 9,120.00**

***PASSED UNANIMOUSLY – NO DISCUSSION***

**ARTICLE 12.** To see if the Town will vote to **transfer the sum of $32,540 from the Highway Equipment Stabilization Account # 833-919-4540 for the second payment on the Highway’s 2019 Backhoe Purchase (**payment 2 of 5), or take any other action relative thereto.

***PASSED UNANIMOUSLY – NO DISCUSSION***

**ARTICLE 13**. To see if the Town will **vote to raise, appropriate or otherwise provide,** the sum of **$150,000 for the purchase of a used 2018 Western Star 4700 six-wheel truck with an all season (sander/dump) body, plow & wing plow with 20,000 miles for the Highway Department.** To meet this obligation, authorize the Town to borrow $120,000 short-term and allocate $30,000 in Chapter 90 funds, or take any other action relative thereto.

***PASSED UNANIMOUSLY – NO DISCUSSION***

**ARTICLE 14**. To see if the Town will **vote to raise by taxation the sum of $10,000,** said sum to be placed in a “**COVID-19 Town Buildings Retrofit Account # 001 512 5851”** to be used for the **installation of health and safety related measures in town buildings prior to reopening to the public**, or take any other action relative thereto.

***PASSED UNANIMOUSLY – NO DISCUSSION***

**ARTICLE 15**. To see if the Town will **vote to raise, appropriate, or otherwise provide, the sum of $135,000**, said sum is the **Town of Shelburne’s share of the cost of Operation & Maintenance of the Shelburne Falls Wastewater Treatment Facility** which, will be raised by anticipated revenue from Shelburne User Assessments, or take any other action relative thereto.

***PASSED UNANIMOUSLY – NO DISCUSSION***

**ARTICLE 16.** To see if the Town will **vote to raise, appropriate, or otherwise provide the sum of $15,000**, said sum is the **Town of Shelburne’s share of Operation & Maintenance of the Shelburne Pumping Station** which, will be raised by anticipated revenue from Shelburne User Assessments, or take any other action relative thereto.

***PASSED UNANIMOUSLY – NO DISCUSSION***

**ARTICLE 17**. To see if the Town will **vote to transfer the sum of $67,500 from the Sewer Enterprise Account #610-001-3550**; said sum **to be added to the Wastewater Treatment Expense Account #610 440 5850 to pay the Town’s share of the repair of the Sewer Trunk Line for the Shelburne Falls Wastewater Treatment Facility**, or take any other action relative thereto.

***PASSED UNANIMOUSLY – NO DISCUSSION***

CERTIFIED TRUE COPY ATTEST:

Joseph J. Judd, Town Clerk

June 29, 2020