

**TOWN OF SHELBURNE MA
ZONING BOARD OF APPEALS
MEETING MINUTES FOR JUNE 6, 2013**

A duly-posted regular meeting of the Shelburne Zoning Board of Appeals was held at the Shelburne Fire Station, 18 Little Mohawk Road, Shelburne, on June 6, 2013.

Members Present: John Taylor, Lowell Laporte, Michael Parry, Chris Macek, Joseph Palmeri
Members Absent: Theodore Merrill

Chair Joseph Palmeri called the meeting to order at 7:00pm.

Following discussion on the movie production ongoing in Town, which impacted the Chair's decision to move the meeting location to the fire station, the Chair welcomed Chris Macek as a newest member of the Board. Ted Merrill requested that he be removed as a full member but agreed to and has been appointed an alternate to the Board by the Board of Selectmen.

Minutes of the March 7, 2013 meeting were reviewed and approved, with Parry and Macek abstaining from the vote as they were not present.

Minutes of the May 2, 2013 meeting were reviewed and approved, with corrections noted, unanimously.

Palmeri reported that the Board's administrative assistant, Liz Kidder, resigned citing a change in personal situation which reduced her availability. The Town would like a letter from the Board requesting that the position be filled. Based on the consensus of the meeting, the Chair will advise the Board of Selectmen that we do wish for the position be filled.

Parry brought interest in participating in training on planning and zoning. It was noted that the CPTC Conference is typically held in March of each year, but all should look for upcoming training opportunities and share with one another in the meantime.

The Board discussed posting of minutes on the web site, the new Town web site, documentation and public records rules, and maintaining computer records. The Board discussed concerns expressed from the public at prior meetings about making the submission process easier. Discussion on checklists, changes to the bylaws, and/or the application process. No decisions on the matter.

At 8:30 the Board met with John Marcy, Becki Ashenden, and Susan Conover about their interest in renovating a dwelling into a weaving studio with lessons, with space for a dormitory or bed & breakfast like facility. Some of the applicants have been operating the studio on Bassett Road then Water Street, and would like to expand the operation. The Board provided input on the use table and referred the trio to the Building Inspector to determine the next step.

After the prior appointment, the Board discussed the recent Home Business bylaw and its application more generally in Town. Mail was reviewed.

Laporte moved to close the meeting at 9:50pm, Taylor seconded, and it was so voted unanimously.

Respectfully submitted,

John E. Taylor, Clerk