

**TOWN OF SHELBURNE  
NOTICE OF MEETING**

**Board / Committee:** Planning Board

**Date:** Wednesday, Oct. 23, 2013

**Time:** 7:00PM

**Location:** Memorial Hall, 51 Bridge St., Shelburne Falls

Present: Beth Simmonds, Vice Chair

Doug Finn

John Wheeler

Cam Stevenson

David Schochet, Open Space Committee

Liz Kidder, Administrative Assistant

Absent: Matt Marchese, Chair

Press: Cameron Graves, Shelburne Falls West County Independent

Audience:

**Meeting was called to order at 7:02pm.**

Beth noted that Matt is out of town and she will be chairing the meeting. Cameron Graves informed the Board that he was recording the meeting.

**Read and Approve Minutes** – John noted a misspelling of a town listed in the Wind Advisory Committee report – the town was Ancram not Anchorage, New York.

**Motion to approve the minutes of Oct. 9, 2013 as corrected was made by Doug and seconded by Cam.**

Vote: 4 in favor, 0 opposed, 0 abstention.

**Open Space Plan:** John Wheeler noted that David Schochet, chair of the Open Space Committee was here tonight. David said that his intention tonight is to make sure that the action steps identified for the Planning Board in the draft open space plan are consistent with the action steps approved by the Planning Board at their September meeting. The Open Space Committee had prepared draft action steps and wanted to confirm with the Board that their intentions had been met. David and the Board reviewed each section of the draft action plans. The Board helped David to edit each item so that they were consistent with the intent of the Planning Board.

David noted that the majority of open space survey respondents, had identified a concern regarding the inconsistency of the Route 2 corridor having both a designation as a commercial zone in the Shelburne Zoning Bylaws and a designation as a Scenic Trail through a state program. A discussion took place as to whether the Board felt it appropriate to have a public discussion regarding this inconsistency. This also led to a discussion regarding the need for economic development.

It was the consensus of the Board that the Open Space Committee has adequately reflected their wishes taking into account the changes discussed with David this evening. Beth asked the other board members if they agree and they were all in agreement.

**Shelburne Community Development Strategies Review:** Liz noted that the town is presently preparing it's annual Community Development Block Grant application. This application includes a section which

Approved: \_\_\_\_\_ Date: \_\_\_\_\_

identifies planning actions being taken by various Shelburne boards and committees, including the Planning Board. The Selectboard has asked for feedback from each board by Oct. 31<sup>st</sup>. Liz noted that some of the action statements in the CDBG application, had similar goals to the action plans in the Open Space draft. She suggested the Board review these actions to ensure consistency of proposed actions related to role of the Planning Board.

Beth reviewed each item in turn with the Board:

*COMMUNITY DEVELOPMENT STRATEGY—Planning & Zoning*

*Planning Board:*

1. *Update zoning bylaws and subdivision regulations – ongoing*
2. *Maintain rural quality of life – ongoing*
3. *Assist Town Administrator and Board of Selectmen with affordable housing plan and strategy over next year – Master Plan*
4. *Maintain training on zoning and land use issues and other planning matters – ongoing*
5. *Review elderly housing options over the next several years, working with the FRHRA – 10 years: numerous state and federal grant programs -- \$500,000 modernization at Highland Village; \$2.5 million for new complex in the Village*
6. *Formation of a Wind Advisory Committee to assist the Planning Board in revising Town by-laws concerning siting and use of wind turbines in Shelburne – 2012. Ongoing*
7. *Establish an Energy Committee to seek Green Community designation and plan Shelburne’s energy future – 2013. Ongoing.*

The Board decided to make the following changes:

- Item #3 - change it to read: Assist Town Administrator and Board of Selectmen with affordable housing plan and strategy as requested.
- Insert after item #6 – Formation of a Solar Bylaw Advisory Committee to assist the Planning Board in developing a Large-Scale Ground-Mounted Solar Energy Facilities Bylaw - 2013. Ongoing.
- Change current item #7 to read: Participate in the Community Energy Strategy Pilot Program with the FRCOG and the Towns of Greenfield, Montague, Buckland and Shelburne to develop a long term strategy for Shelburne’s energy future – 2013. Ongoing.

Liz will forward these changes on to the selectboard.

**Other Business not reasonably foreseen 48 hours prior to the meeting:** none presented.

**Read Mail:** Notice of public hearing on Oct. 28<sup>th</sup> in Deerfield to create a Medical Marijuana Overlay District.

**Public Comments:** none presented.

**Next meeting:** Wednesday, Nov. 13<sup>th</sup> at 7pm. Due to Liz’s absence, Beth will take the minutes.

**Motion to adjourn the meeting was made by Doug and seconded by Cam.**

Vote: 4 in favor, 0 opposed, 0 abstentions.

The meeting was adjourned at 9:02 p.m.

Respectfully submitted by,

Liz Kidder  
Administrative Assistant

Approved: \_\_\_\_\_ Date: \_\_\_\_\_