

Town of Shelburne Planning Board  
Draft Minutes of Meeting  
April 2, 2014

Call to Order 7:08 PM

Present: Beth Simmonds, Cam Stevenson, John Wheeler,

Absent: Doug Finn

Phone in presence: Matt Marchese, connected to meeting at approx 7:20 PM EST

Audience: See attached sign in sheet.

Beth filled in as chair for meeting as Matt out of town on business.

Motion to approve meeting minutes of March 19, 2014 made by Cam and seconded by John. Motion passed 3-0-0.

New Business: Beth read into record a letter from FRCOG to Mass DOER regarding comments requested by DOER in reference to The Stretch Energy Code. See attached. No comment from Shelburne Planning Board.

Draft Premises Use Wind Energy Bylaw Review. Matt joined meeting at this time by speaker phone. Letters from Judy Truesdell and Ray Hartman read into the record. See attached. Planning Board continued final discussion on Draft 9a of the PUWES. Changes identified and discussed from draft of 3/19/14. Specific changes were in sections 17.2, 17.4.1, 17.5.3, 17.7.2, 17.10.3, 17.10.7.1, 17.10.7.3, 17.12, and section 4.3 table of use regulations. The PB is also looking for guidance from Town Counsel regarding need for severability clause. Matt made a motion that the Planning Board approve draft 9a of the PUWES bylaw with the agreed upon changes referenced above, and if Town Counsel recommends adding severability clause that will also be included, and that entire draft is contingent upon Town Counsel's review and edits. Seconded by Cam. Motion passed 3-0-1 with Beth abstaining as acting chair. Timeline discussed as to when draft needs to get to Donna for review, and that Selectboard needs to have draft by April 7 in order to vote whether to put on town meeting warrant.

Draft Sign Regulations. Letter from John Payne read into record, dated April 2 and he submitted as a resident, not on behalf of the Selectboard per Joe Judd when asked by Matt in an earlier phone call. Matt spoke to the issue of the draft sign by-law. He commended the ZBA on good and thoughtful hardwork, but felt with the timeline and the fact that not many citizens have had a chance to weigh in on the topic, that he would not be in favor of putting the draft on the warrant for May's town meeting. Beth concurred, felt that although a public hearing had been held, not many business owners were aware of the sign by-law being worked on, and that the sign regulations could have an impact on many residents, business owners and farmers and they should have more of an opportunity to discuss. Beth also commended the ZBA on their hard work. Cam spoke and said he felt there was still work to be done and was agreeable to continue to work on the bylaw. John also felt the bylaw needed to address more of the Farmers issues. Matt made a motion to not approve the sign draft bylaw for this year's town meeting warrant in May, and that the ZBA and Planning Board work together to study and review changes, and to include key stakeholders in the process. Seconded by Cam. Motion passed 3-0-1 with Beth abstaining as acting chair.

Draft Subdivision. No further discussion on Subdivision at this time. Matt suggests we resume in May when we will have access to more hours for Liz. Board agrees.

Budget. John and Doug attended a recent Selectboard meeting to discuss need for money to fund Liz Kidder as administrative assistant. Board discussed how invaluable Liz is in record keeping and document creation. Budget request will go on town warrant.

At this time, Matt thanked all PB members for their years of service, stating that this is his last meeting. He recognized that the PB has a difficult job, and felt that the Board always made fair and thoughtful decisions in the town and residents best interest. In turn, each Board member recognized the hard work, countless hours, and value that Matt has brought to the Board and Town of Shelburne and that he will be greatly missed. Matt left the meeting at approximately 8:50 EST.

Dr. Topolski: John brought forward a letter and an application from Dr. Topolski for a SP or variance for property at 111 Bridge Street, that was submitted to the ZBA and also needed the signature of a PB member which John had already signed. See attached letter and application.

Mail. See mail dated 4/2/14.

Audience. At this time, several members of the audience stated they were pleased the sign bylaw will have further review and work.

Meeting adjourned at approximately 9:10 PM.

Respectfully submitted, Beth Simmonds  
Clerk pro tem