

TOWN OF SHELBURNE  
Board of Health  
Minutes of Meeting  
Tuesday, September 17, 2013

A duly posted meeting of the Shelburne Board of Health was held on Tuesday, September 17, 2013 at 6:00 PM in the Memorial Hall Meeting Room, Shelburne Town Hall, 51 Bridge St., Shelburne Falls, MA.

**Present:** Bob Gonzalez, Chair  
Deb Coutinho  
Rob Hicks

**Absent:** none

**Audience:** none

**Press:** none

**The meeting was called to order at: 6:00pm.**

**Motion to approve the minutes of June 18, 2013 as presented was made by Deb Coutinho and seconded by Bob Gonzalez.**

Vote: 3 in favor, 0 opposed, 0 abstentions.

**Poll of audience:** none

**Appointments (if any):** none

**Review of phone messages, mail and emails:**

- Notice from ZBA for the public hearing relative to the Special Permit application for Rich Andrews to be held on Oct. 3, 2013.
- Bob presented plans he had received for a Title V at 50 Old Village Rd., Judith Tedesco.
- Gerald William Jubinville, Allen Rd., new construction, Bob signed the Title V., Deb needs to collect a check form Mr. Jubinville - \$575.
- Susan Broadhurst, Mechanic St., building a new house off the Mohawk Trail (no number yet) Bob signed off on the Title V.
- Sodium report from Hagars Farm market
- Still waiting on sodium reports on Coffee Roasters and Gould's Sugar House
- Deb has been in communication with Charlene Manor regarding needs for a resident who had been transported out of a property (1047 Mohawk Trail) without adequate services – water, failed septic system.
- Building Inspector emailed requesting a sign off on a building permit for several properties – Deb will do these on Monday.
- Tick and Mosquito born website info and Deb has been putting out signs throughout town at locations where the Town was requested to put signs
- Notification on changes regarding burial permitting. Bev Neeley handles this for Shelburne and she is going to attend the class

Approved: \_\_\_\_\_ Date: \_\_\_\_\_ 1

- Deb has overseen the repairs needed at Dragon Hill Condominiums. Deb is going to make sure the alarms on their system are working.
- Phone messages – Deb noted that she has done 15 title V's this year.

**Cooperative Public Health Service Program**

Flu Clinic – Ashfield will be participating this year. This will be done in November at Mohawk.

**Planning Board Wind and Solar bylaw update:** Liz Kidder reported that the Planning Board is expecting to receive a report for their Wind Advisory Committee at their next meeting, tomorrow night. After they review the findings of the WAC they will take that information and use it in a final editing of their draft wind bylaw before presenting it for public review and comment. They have a working draft of a Large-Scale Ground Mounted Solar Energy Facilities bylaw that is largely based upon the one developed in Heath. The Board is seeking individuals to serve on a Solar Advisory Committee to review their draft solar bylaw but to date, no one has volunteered. The Board hopes to take both of these draft bylaws to annual town meeting in the spring.

**MAPHCO**

Medical Marijuana update – the closest proposals are in Deerfield.

Mini-Grant Program FY 2014 - we have been allocated \$1090 for this year, Deb and Liz expended the complete grant from last year.

**Emergency Management Committee update:** Deb reported that she serves on the Shelburne EMC, that is a meeting once a month when they plan strategies for being ready for an emergency situation. The Committee has identified some sites that are available to serve as shelters to house people with generators. Deb said it is great to work with a full team that includes police and the road crews.

**Inspections - Title V's:** Deb has overseen 13 Title Vs this season. There are a couple of “go back tos” including one house which had been empty and needed to be used before the inspection could be carried out. Deb will be assisting with a housing inspection that has been an ongoing issue for a couple of months. Bob will contact Tom Leue regarding the need to assess the structural integrity of the system at 1212 Mohawk Trail. Deb will sign off on the building permit relative to a house that burned down and is being rebuilt with a pool.

**Permit requests**

Special Permit Application – Rich Andrews is planning to build and operate an automobile service garage at 1443 Mohawk Trail on land owned by Laurance Jarvis. The BOH has received a copy of the application and needs to submit any comments to the ZBA at the public hearing which is scheduled for Thursday, October 3<sup>rd</sup>. The consensus of the Board was that they are in favor of new business in Shelburne and would support the issuance of the special permit. The Board will be proceeding with all of its responsibilities in regards to the septic, well design and installation. Liz will send an email to this effect to the ZBA.

Cider Days – the 19<sup>th</sup> Annual Cider Days, sponsored by the Franklin County Chamber of Commerce will be taking place on November 2 and 3, 2013. This event includes a Cider Salon, tastings, and a fundraising dinner that will be held in Shelburne Falls at the Buckland Shelburne Community Center and

they will also use the lot across the street – “Baptist Lot” – for a vendor marketplace. Deb will talk to Mary Vilbon and the Cider Days sponsors about necessary temporary food permits.

**DPH reports:** none presented.

**DEP reports:** Clarks Corvair Reclassification – due to a reduction in the number of their employees, Clark’s Corvair has asked to have their facility declassified as a public water supply. This has been reviewed

**Invoices:** Rob brought in the \$100 owed by Tic Toc Diner for their last food inspection.

**Trainings & Certifications:** Conflict of Interest online exam reminder.

**Other Business:** not reasonably foreseen 48 hours prior to the meeting

**Schedule next meeting:** Tuesday, October 22 at 6pm

**Motion to adjourn the meeting was made by Deb Coutinho and seconded by Rob Hicks.**

**Vote: 3 in favor, 0 opposed, 0 abstentions.**

The meeting was adjourned at 6:52pm

Respectfully submitted:

Liz Kidder  
Administrative Assistnat