

TOWN OF SHELBURNE
Minutes of Meeting
Board of Health
Tuesday, Sept 16, 2014

A duly posted meeting of the Shelburne Board of Health was held on Tuesday, September 16, 2013 at 6:00 pm in the Selectmen's office at Shelburne Town Hall, 51 Bridge St., Shelburne Falls, MA.

Present: Bob Gonzalez, Chair
Deb Coutinho
Rob Hicks

Administrative Assistant: Liz Kidder

Absent:

Audience: Kimberly Noake, FRCOG

Press: none present

The meeting called to order at 6:00 pm.

Appointments : Mark Maloni, Public Health Planner, FRCOG

Liz noted that Mark Maloni of the FRCOG staff was unable to attend the meeting this evening and will reschedule his appointment.

FRCOG Local Technical Assistance Request – Best Management Practices to Protect Water Quality– Kimberly Noake MacPhee, FRCOG staff: Kimberly Noake said she was in attendance to help the Board address the action plan of Shelburne's newly revised Open Space Plan in which it states

“that the Board of Health, Water District, Conservation Commission; and Agricultural Commission should all collectively develop a program to: Provide home/landowners with information on best practices to use to protect water supplies.”

Kimberly noted that there is a small amount of money available through the FRCOG's local technical assistance grants program to help with this activity. Kimberly showed the Board examples of educational brochures/fliers she has prepared for other towns. She said that it should be pretty easy to adapt these for Shelburne. She noted Shelburne was unique because the town's public water supply is in Colrain not in Shelburne. She noted that she heard on the radio that there is a water restriction warning in town at the present time. Therefore, information on rain barrels or water gardens might be appropriate for Shelburne. She also had information on private well water testing that other towns, such as Heath, have addressed. Outreach materials could be prepared with guidance on good maintenance practices for private wells and well head protection.

Household hazardous waste is always an issue to be address, especially if people have both a private well and septic systems. Deb noted that Shelburne is part of the regional household hazardous waste collection days. She noted the board gets feedback after each collection day indicating that Shelburne residents have been participating. Kimberly also had other examples from Bernardston that included a series of large postcard sized information sheets, including: the water cycles, private wells, how to help protect the public water supply district's resources, underground storage tanks and storm water runoff.

Kimberly she has plenty of templates to work with. Once the Board identifies the types of materials they would like to have she can prepare them for Shelburne and discuss with the Board how to distribute them. She noted that all the grant funds for producing these items have to be expended by the end of December.

Deb said the most likely method for distribution is during town meeting, elections, at the transfer station and other town events. The board liked the idea of the large post cards, half the size of a sheet of paper.

Kimberly asked the Board to list the topics most pertinent to Shelburne, and the board replied:

- Well head protection
- Household hazardous waste information
- Water cycle
- Rain Barrel
- Water gardens

It was mentioned that the Board could also post information on the water cycle on the website and maybe try to get the independent to do an article. It was decided to have Kimberly draft an initial article suitable for the webpage and get back to Deb. Kimberly asked the Board to send her any digital images that are unique to Shelburne and appropriate for the information sheets. Kimberly asked the board to think about a little tag line to use on all of the information layers and maybe a local graphic. Kimberly will be in touch during the month and then meet again with the Board on November 18, 2014.

Kimberly said she is working on a project on the North River near the Shelburne town wells. On Sept. 29th there is a meeting at the Colrain Central School where she is presenting a habitat assessment related to flood and mitigation projects that are in the works along the North River. She said that she could send us a copy of the report and a list of projects that may come up that relate or have an impact on the Shelburne Town Wells. Deb said she would try to attend.

Flu Clinic: Shelburne has submitted a request to have the flu clinic at the high school on Wed. Nov. 12th and she is awaiting a response from the high school. The school nurse from Colrain said that the schools will not be holding student flu clinics and could the BOH accommodate their students as well. Deb is going to talk to Lisa White about this since Shelburne doesn't normally get enough doses to accommodate students. Greenfield and Deerfield would have enough to help with flu shots for residents of other towns. Deerfield is doing a drive through flu clinic again.

Kinder Morgan – there have been articles in the paper relating to BOHs and Kinder Morgan. Deb was here for the meeting in Shelburne and she noted that Kinder Morgan didn't answer many questions. Deerfield had asked Kinder Morgan to answer questions at a meeting in Deerfield and they didn't attend. Deerfield is preparing material that will be available online for other Boards of Health to access relative to potential public health impacts from such a pipeline.

Burial Agent: Deb noted that Joe Judd is going to be the burial agent for the Town and that he is no longer collecting fees for issuing death certificates.

The Cooperative Public Health Service Program Update - The Public Health District has completed their first public health assessment. The public Health Nurse has been an real asset for Shelburne. She is doing a lot of outreach on peoples' medication and how to manage them.

Emergency Preparedness Month: Governor Patrick has claimed September Emergency preparedness month in Massachusetts.

Narcan: Deb has trained in NARCAN and has information relative to “Save A Life” treatment for drug related emergencies.

MAPHCO Mini-Grant: Shelburne as the lead town for the Mohawk EDS has been awarded a MAPHCO Mini-Grant of \$1090 to spend. Deb contacted the other participating towns who each said Shelburne should decide what to apply for. Liz suggested Publisher software licenses which would allow the Board to produce quick information fliers as needed.

Planning Board Update: Liz reported that the Planning Board and the ZBA are holding a joint meeting to prioritize the two board’s efforts this year to prepare zoning bylaw revisions at the next town meeting. The list includes: signs regulations, large-scale ground-mounted solar energy facilities, and open space/natural resource zoning options in addition to subdivision regulations.

Safe serve and choke saver training: The FRCOG is coming up with some money so that this training can be done for just the cost of the books, about \$69. They are going to open up the training to boards in Ashfield and Colrain as well. Deb is trained in choke saver for the ambulance. Glen Ayres, FRCOG’s regional health agent, wants all the restaurants to have this training. Deb will do the training and Glen will prepare a card certifying they took the course. Randy Croshure, Gill BOH/BS, will do the allergen awareness training and Deb will do the choke saver part. This training will be Oct. 21st at the Berkshire Pizza in Charlemont, as soon as Deb gets the complete information, she will send it out to any of the local restaurants and anyone who needs to get this training.

Emergency Management Committee: has been trying to meet for two months but it is difficult to find a date when they can all meet – fire chiefs, Chris Meyers, BOS, Water Dist, etc.

Food Bank and Cowl Gym: Deb still hasn’t heard back from the Food Bank hoping to use Cowl Gym. There are still issues to be addressed before Deb can do an approval for them to start operations.

Inspections: Deb finished the Camp Apex inspection for this year. Deb and Rob went over the forms to use for Food Inspection and reviewed the recently completed food service inspections.

DPH Reports: there have been 3 notifications of violations regarding contamination at a local dairy and we have also received the notice that the issues have been resolved.

Next Meeting: Tuesday, November 18, 2014

Motion to adjourn was made by Rob and seconded by Deb.

Vote: 3 in favor, 0 opposed, 0 abstentions

Meeting was adjourned at 7:20pm.

Respectfully submitted by,

Liz Kidder
Administrative Assistant