

TOWN OF SHELBURNE
Minutes of Meeting
Board of Health
Tuesday October 17, 2017

A duly posted meeting of the Shelburne Board of Health was held on Tuesday, October 17, 2017 at 6:00 pm in the meeting room at Shelburne Town Hall, 51 Bridge St., Shelburne Falls, MA.

Present: Bob Gonzalez
Deb Coutinho, Chair
Rob Hicks
Administrative Assistant: Liz Kidder
Absent:
Audience: Craig Freeman

The meeting was called to order at 6: 00 pm.

A motion to approve the minutes of the Shelburne Board of Health August 15, 2017 meeting as written was made by Bob and seconded by Rob.

Vote: 3 in favor, 0 opposed, 0 abstentions

Poll of audience –

Craig Freeman, dropped off an application for a new well construction permit and a new septic system design for 412 Mohawk Trail, the former Jehovah's Witness building. He dropped off a septic system plan for a new septic system and a check for \$400 and will send in the additional \$125.

Appointments – none

Special Permit Applications – Arrow Auto Sales. Deb and Liz noted that the Board is still waiting for a copy of the special permit application site plan submittal.

Review of phone messages, mail and emails – the Board reviewed mail as listed below.

Short term vacation rental – Deb and Liz reviewed the training workshop held at the FRCOG on short term rentals, such as Air B&Bs. As a result, the BOH will be referring any B&B applicants to the Building Inspector. They noted that there are proposed revisions to state regulations that may affect enforcement requirements in the future.

Recreational Marijuana Moratorium update –Liz reported the Planning Board has tabled any further review of possible local regulations until the state regulations are approved.

Emergency Management Committee/Shelburne drill update – Chris Myers has temporarily stepped down as Emergency Management Coordination for personal reasons and Deb is going to be attending 4 classes on his behalf. The upcoming flu clinic on Oct. 30th, will also be a drill for the MAPHCO EDS group.

Inspections – the Board reviewed the current food service inspection spreadsheet. Rob and Deb discussed scheduling inspections together so that two Board members can manage all the inspections. Deb mentioned that the State inspects the Senior Center once a month and therefore she is not doing an additional inspection.

Tobacco Control Enforcement – The Board reviewed a violation notification about a local vendor for violating Section F of the Shelburne Tobacco Control Regulations. The Board set 6:30 on Tuesday November for the hearing. Liz will post the hearing with the recorder.

Permit requests – The Board noted that various permit requests for septic systems on the Mohawk Trail and Little Mohawk Rd. have been actively being processed.

DPH reports - none.

DEP reports - The Board is still waiting for confirmation that Davenport Maple Sugar restaurant is going to do what is necessary to have their water supply designated as a public water supply. It was noted that Gould's is a public water supply, is monitored by DEP and does the required testing.

Invoices – Liz has been processing the invoices for inspections and people have been responsive.

Training and Certifications – Deb is registering for a Serve Safe Certification renewal and attended Totally Title 5. Deb is attending the emergency management training, the FRCOG workshops, and the Tick Program at UMass.

Other Business not reasonably foreseen 48 hours prior to the meeting – nothing presented.

Schedule next meeting –February20, 2018 at 6pm

A motion to adjourn the meeting was made by Deb and seconded by Rob.

Vote: 3 in favor, 0 opposed, 0 abstentions

The meeting was adjourned at 7: 15 pm.

Respectfully submitted by:

Liz Kidder
Administrative Assistant

List of Documents:

Email regarding tobacco control violation.
Shelburne Tobacco Sales Regulations