

TOWN OF SHELBURNE
Minutes of Meeting
Board of Health
Tuesday March 15, 2016

A duly posted meeting of the Shelburne Board of Health was held on Tuesday, March 15, 2016 at 6:00 pm in the meeting room at Shelburne Town Hall, 51 Bridge St., Shelburne Falls, MA.

Present: Bob Gonzalez
Deb Coutinho, BOH
Rob Hicks, BOH
Administrative Assistant: Liz Kidder
Audience:

The meeting was called to order at 6:00 pm.

A motion to approve the minutes of the Shelburne Board of Health January 19, 2015 meeting as written was made by Rob and seconded by Deb.

Vote: 3 in favor, 0 opposed, 0 abstention

Poll of Audience - no comments presented.

Appointments - none scheduled

Special Permit Applications – Smoky Bro’s BBQ owned by Brolin Winning. Deb explained that Brolin has been operating his seasonal restaurant for several years – on the same site. Liz explained that there had been a change in the Shelburne Zoning Bylaw that requires a special permit for a second primary use on a lot. The Building Inspector was enforcing the new zoning bylaws and requiring Brolin to get a special permit.

Phone messages and mail – Deb reviewed a call from a resident regarding an issue with a neighbor smoking on a porch by a neighbor where the smoke is blowing into her bedroom. Deb has had trouble reaching her because of problems with the new phone system at Town Hall but will continue to try to call her.

Cooperative Public Health Services Program – Deb worked with Lisa White to do a program where graduating nursing students chose to do an outreach to Highland Village. Deb makes go bags for elders to use when they have to be evacuated from Highland Village; they have a bag prepared for the evacuation and all they would have to do is add are their medications. Deb presented an example and template to the students and Lisa. Deb received an email from the students thanking her and said that it was a very helpful exercise. The 4 western Mass Counties have formed a consolidated emergency management district. Deb has worked on the organizing team for the last 7 months.

Contract with Town of Greenfield for inspection services – Nicole has been very busy along with Deb on the new western mass emergency management district. She is going to put together a contract soon.

Planning Board updates – Liz reported that the Planning Board is holding public hearings on a new Open Space Development Bylaw, new Subdivision Regulations, a town bylaw to preserve local roads, and a major development bylaw.

Board of Health budget FY 2017- nothing presented.

MAPHCO mini-grant update—Deb is waiting for a clarification from Lisa White regarding how much of the mini-grant can be allocated towards a new refrigerator for storage of flu vaccine. Once we know how much of the grant can be allocated towards the refrigerator we can decide how to allocate the rest of the grant.

Emergency Management Committee update – Deb serves on it with Chris Meyers and she has not been recently contacted about any issues.

KM Pipeline update- the BOH has not recently received any notifications.

Inspections – Deb has responded to a housing issue that is quite complicated and has been working with the tenant and the landlord and Franklin County Home Care. Deb noted that the Singley Building is likely to be torn down due to structural problems. Deb and Rob reviewed the list of food inspections that will need to be done this calendar year.

Permit requests – none since the last meeting.

DPH reports - Deb and Liz noted that there have received regular emails on zika, opioid, mosquitos, tics, and other possible concerns. Deb is going to check to see if there is any money still available for tic testing.

DEP reports - none received.

Invoices –Bob Gonzalez noted that he had not been paid for one septic system review and Liz said she would send the property owner an invoice.

Training and Certifications – Deb attended workshops on housing evictions, taking people to court, and she has been to all the tobacco control meetings which are held in Northampton. Deb is attending a full day workshop on the active shooter.

Other Business not reasonably foreseen 48 hours prior to the meeting –nothing presented.

Schedule next meeting – June 21, 2016 at 6:00 pm.

A motion to adjourn the meeting was made by Deb and seconded by Rob.

Vote: 3 in favor, 0 opposed, 0 abstentions

The meeting was adjourned at 7:13 pm.

Respectfully submitted by:

Liz Kidder
Administrative Assistant

List of Documents:

Brolin Winning's Special Permit Application
Email from Tom Miner