

SHELBURNE BOARD OF ASSESSORS

Minutes

February 11, 2013

1. Called meeting to order @ 6:14 P.M. Jim Richardson & Alan Coutinho
2. Joe Barbieri & Roy Bishop will be here this Weds. to go over Revaluation requirements & workplan Certification Workshop on Thurs. 2/14 in Springfield – assistant unable to attend
3. Reviewed mail:
  - o Deeds & Plans
  - o Permits
  - o City & Town
  - o Misc Mail
4. Signed Previous meeting minutes
5. Reviewed Assessors Report for Annual Town Report
6. Signed Bill Schedule
7. Waiting for Bishop & Associates FY2014 Revaluation Contract \$7,500 – other bids Vision = No Bid  
Tenngren Appraisals = \$15,000 Point Software No Bid
8. Signed Motor Vehicle Excise Abatements
9. Signed January Monthly Reports
10. Signed Filing Extension to May 1 for Form of List for NationalGrid (New England Power Co.)
11. Approved & Signed Exemption Applications & Certificates
12. Approved & Sign Abatement Applications & Certificates
13. Reviewed FY2014 Budgets – Chairman needs to meet with Selectmen on March 11 after the Special Town Meeting to explain why Expense budget is not level funded – Reasons are the costs of new computer & software, CSC increase in dues, MAAO increase in dues, & Assessor’s Course 101 for new elected assessor
14. Old Business
  - o Review & Sign Chapter Applications – (passed over)  
Notified these owners of missing applications (no Response from some)  
George Dole, Marge Giard, Jim Richardson, Don Richardson, Joseph Torras
15. New Business
  - o Dejnak – why acres changed to 2.92 from 4.0 because of GIS map project per Cartographic Associates – need to change back to about 4 acres – boundary lines on map incorrect – assessors agreed to change boundary lines on map & change acreage to 4.0 acres – will notify owners of changes to be made, but tell them that there is not 4.0 acres per map calculations. Land survey is needed to determine exact acreage.
  - o Notify Mike Parry that abatement request not received yet – he was in 2/1, when we were closed – he has had 10 days to file & time has expired
  - o Reviewed ATB Decisions for Apex Orchards, Inc.– Decisions in favor of assessors
  - o Franco Rossi was here to pick up map changes – GIS Map Cost = \$2,200 one time expense, but state might fund GIS for the few remaining towns that do not have GIS mapping  
Putting all the assessors information on the internet cost \$1,800 per year (he will send info)
16. Next meeting February 25
17. Adjourned Meeting @ 7:10 P.M.

James T. Richardson

James T. Richardson, Chairman

Alan L. Coutinho

Alan L. Coutinho