

SHELBURNE BOARD OF ASSESSORS
Meeting Minutes
June 27, 2016

The meeting was called to order at 6 p.m. by Alan Coutinho.

Board Members Present: Alan Coutinho, Joe Mattei, Jennifer Morse – Assistant

Minutes Signed by all board members unless otherwise noted

Minutes of Monday May 23, 2016

Chapter Land

JM reported on the status of FY17 chapter applications and expired forest management plans. As of meeting time one property owner has been in contact regarding an extension. JM to send a letter to the two property owners not in compliance to let them know they will be removed from Chapter status.

CAMA Conversion and Preliminary Billing

JM gave an update on the conversion which is not going as smoothly as hoped due to IT – back up issues. An assistant from another town came down and tried to help get the bills extracts completed but the system was wiped out. JM contact Paragus IT at the recommendation of Terry to come and try to help access the server for the backup information.

ATB Hearing - Fantini

The ATB hearing scheduled for June 23, 2016 has been rescheduled to July 21, 2016. Mr. Fantini sent an email dated June 27 requesting a new date in Boston for the hearing due to his work schedule. JM to send an email to Mr. Fantini telling him to schedule the hearing in Boston at which time a new hearing notice will be sent to the board. JM to send documents on behalf of the Board to the clerk of the Appellate Board prior to the hearing.

Motor Vehicle Abatements

Uncollected tax from 2007-2011 was abated at the request of the tax collector
Two MV abatements were signed

Ancient Glacier – ATB Filing

JM shared the notice of appearance, answers to the appellees statement under informal procedure and the first set of interrogatories with the board. Ms. Stark also sent a letter regarding the abated tax check and an escrow account dated June 16, 2016. The board discussed the process moving forward and that the answers to the interrogatories are due at this time. It was also noted that an abatement was given to the property owners and they are seeking a future TIFF while the town is paying legal counsel to defend at the Appellate Tax Board.

Scholarship Award

JM received an educational scholarship in the amount of \$400 at the Annual MAAO Conference last week.

Franklin County Assessors Association

JM confirmed that the three members of the board wished to pay their dues to the FCAA for FY17

CAI Contract

The Annual CAI Contract for mapping services was reviewed and signed

MDM – 1 Approval

JM received notice from the DOR that the MDM-1 form submitted was approved. This provides funding to offset exemptions granted by the board.

The board adjourned at 6:25 p.m.

Respectfully Submitted:
Jennifer Morse
Interim Assessor Assistant
June 28, 2016
