

SHELBURNE BOARD OF ASSESSORS

Meeting Minutes

May 23, 2016

The meeting was called to order at 6 p.m. by Alan Coutinho.

Board Members Present: Alan Coutinho, Joe Mattei & Jim Richardson. Jennifer Morse – Assistant

Minutes Signed by all board members unless otherwise noted

Minutes of Monday April 25, 2016

Minutes of Monday May 9, 2016

Chapter Land Applications Signed by all board members unless otherwise noted

Goldthwaite/Williams/Patneau	3 Parcels	J & D Palmeri	1 Parcel
J & C Wheeler	2 Parcels	Apex Orchards	5 Parcels
Kimball	1 Parcel	B. Manners	1 Parcel
A & C Allen	2 Parcels	Gould Maple Farm	5 Parcels
Patten Hill Farm Trust	2 Parcels	L & K Gould	2 Parcels
J & J Iwanowicz	2 Parcels	P. Wholey	1 Parcel
G & M Taylor	1 Parcel	E. Kelley	1 Parcel
J. Graves	5 Parcels	Foxbard Trust	3 Parcels
C & K Herzig	2 Parcels	P & F Williams	3 Parcels
Perry Investment Trust	1 Parcel	Bardwell Farm	3 Parcels
J & C Wheeler	5 Parcels	J. Payne	4 Parcels
C. Young	2 Parcels	A Levin	1 Parcel
T & D. Benz	2 Parcels	Kreger/Kulp/Dean	4 Parcels
Hager	2 Parcels	M. Chadwick	1 Parcel
Byers/Meijers	1 Parcel	J & J Abels	3 Parcels
G. Randall	1 Parcel	R. Goldthwaite	2 Parcels
L. Shearer	1 Parcel	B. Manning	2 Parcels
J & J Herron	8 Parcels	Burge/Mozdzierz	1 Parcel

Jenn reported that there are four property owners who have expired Forest Management plans and or no filed chapter applications for fiscal year 2017. The board decided to grant extension to the property owners if they produce a letter requesting an extension and proof that they are working with a forester on a new plan. The board must receive the letter requesting extension by June 27, 2016 or the property will be removed from chapter status for fiscal year 2017.

CAMA Conversion and Preliminary Billing

Patriot Properties has begun the conversion of data from the State CAMA system to AssessPro. The process began on Thursday May 19. Jenn received an email today that they need to connect remotely again and need information regarding back up files on the server. Jenn has emailed the town administrator for assistance regarding the backup files. Preliminary billing legal files are due to Point Software by June 15, 2016. Jenn has asked Charlemont Assessors Assistant Carlen Millet to assist with the legal files since she is familiar with the state CAMA system. Carlene will be assisting the first week in June to ensure that tax bills are ready to be mailed by July 1.

Roundtable Discussion in Colrain

The Franklin County Assessors Association will be having a roundtable discussion on June 1 in Colrain. Jenn will be in attendance representing Shelburne and Ashfield.

Appellate Tax Board Cases

Ancient Glacier vs. Board of Assessors - Susan Stark and Josh Simpson filed an informal procedure with the appellate tax board regarding the 2016 abatement. Jim Richardson stated that the board was willing to work with the property owners when the board requested a demolition contract and building plans. The board also granted a partial abatement bringing the total land and building value to \$146,000. Jenn has contact town counsel who is preparing a notice of appearance, answer to the filing and the first set of interrogatories.

New England Power vs. Board of Assessors - Jenn brought to the attention of the board a clerical error made in July 2015 which added \$671,121 in additional value. New England Power was billed for \$8,750,945 when they should have been billed for \$8,079,824. Jenn stated that the board needs to grant the abatement in the amount of \$9704.41 and will follow up with town counsel on procedure. Alan asked Jenn to research minutes to see if the board ever discussed the figures prior to the change in value.

Next Meeting

Monday June 13 @ 6 p.m.

The board adjourned at 6:30 p.m.

Respectfully Submitted:
Jennifer Morse
Interim Assessor Assistant
May 24, 2016
