

SHELBURNE BOARD OF ASSESSORS
MINUTES of June 23, 2014 Meeting

- 1) Meeting called to order at 6:10PM - Joe Mattie, Alan Coutinho, Bill Barry present
Jim Richardson unable to attend

- 2) Kitchell Lee joined us for the first 15 minutes. Kitchell gave a brief verbal presentation of his draft appraisal of Deerfield Dam #2. Printed report to be provided later that week. Discussion on this topic, as noted below, deferred until next Assessors meeting when we have final report.

- 3) Signed
 - a. Previous Meeting Minutes
 - b. 3 Abatement forms from last meeting
 - c. 3 MVE tax abatement forms

- 4) Real Estate & Personal Property Abatement Application Status.
 - a. Bill reported on the status of TransCanada & 232 Main St. Town Attorney Donna MacNicol recommends that TransCanada provide a letter stating that National Grid acknowledges their responsibility for taxes on real property of the Building & Switchyard equipment located within the parcel at 232 Main St.
 - b. Regarding Deerfield #2 Dam . It was decided to wait for final report, and discuss at next meeting

- 5) Bill reported the completion of his work on Preliminary FY2015 Real Estate & Personal Property Tax Bills. Bill expressed concerns about the horrendous manual process to generate 4 data files for Point Software to use to create approx 4000 paper bills. We barely made the deadline to allow the Tax Collector to collate(town & rural district) these 4000+ bills and get the mailing out by the June 30 deadline.

- 6.) Bill reported that Assessors Office will be closed the rest of the week, and on June 30 since he will be using some vacation hours before the end of the month.

- 7.) Confirmed date of next meetings: July 7

- 8.) Adjourned 6:45 PM
