

SHELBURNE BOARD OF ASSESSORS

Minutes

October 22, 2012

5:30 – 6:00 Property Inspections prior to meeting

1. Called meeting to order @ 6:06PM Joe Mattei, Jim Richardson present, & Alan Coutinho present
2. Alan Coutinho was appointed assessor by selectboard on October 2, to replace Marvin Peck for fiscal year 2013
3. Tax Classification hearing tonight at 7:15PM to approve single tax rate (see notice to selectboard)
Rate increase of \$0.21 (\$12.78 to \$12.99) Most of increase was because of \$75,000 decrease in Estimated Receipts & Verizon's FY2009 personal property abatement which created an overlay deficit of almost \$14,000
4. Reviewed mail:
 - o Deeds & Plans
 - o City & Town
 - o September Building Permits & Plans
 - o Miscellaneous letters
 - o Cartographic Associates, Inc. 2013 Tax Map Proposal - \$780 (same as last year) signing was tabled until a later date
5. Signed Previous meeting minutes
6. Signed Motor Vehicle Excise Abatements
Many Motor Vehicle Excise warrants were sent by Deputy Collector in order to clear up older prior years 2006 & up – many disgruntled owners who ignored the original bills & demands
7. Signed Monthly Reports for September
8. New Business
 - o How to apportion Marvin Peck's stipend – pay for two months
 - o Review & Sign Chapter Applications – tabled until later date
Notified these owners of missing applications:
George Dole, Marge Giard, Lewis Goodnow, Jim Richardson, Don Richardson, Joseph Torras
Waiting for Forest Management Plans: John Payne, James Wholey – due to staff cuts at DCR
 - o Signed Recap documents for town – to be submitted
9. Next meeting November 26 No meeting November 12 legal holiday Veteran's Day
Assessors will have to come in some time to sign Recap pages as necessary for Fire District
10. Adjourned Meeting @ 6:50PM

James T. Richardson

James T. Richardson,

Chairman

Joseph P. Mattei

Joseph P.

Mattei

Alan L. Coutinho

Alan L.

Coutinho